AGENDA COUNCIL MEETING MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 March 9, 2021

1:00 pm via GoToMeeting

- A. ADOPTION OF AGENDA
- B. PUBLIC HEARING 1326-21 Lundbreck Dog Park
- C. DELEGATIONS
- D. MINUTES/NOTES
 - 1. <u>Council Committee Meeting Minutes</u>
 - February 23, 2021
 - 2. Council Meeting Minutes
 - February 23, 2021

E. BUSINESS ARISING FROM THE MINUTES

- a) Intermunicipal Library Bylaws
 - Council may allow or disallow the proposed changes to the Bylaws
- b) Communities in Bloom Update
 - Staff participating in virtual meeting March 10, 2021

F. UNFINISHED BUSINESS

- a) Letter of Support Request Pincher Creek Community Early Learning Center
 - Due to timeline, request was emailed to Council and letter was sent last week

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Quentin Stevick Division 1
- 2. Councillor Rick Lemire Division 2
- 3. Councillor Bev Everts– Division 3
 - a) Agricultural Service Board
 - Oldman Watershed Council Request for Funding 2021 ASB recommended to Council to approve the request for 2021 funding
 - Minutes of February 2021
 - b) Beaver Mines Community Association
 - c) Castle Mountain Community Association
 - d) Family and Community Support Services Amphitheatre Project
- 4. Reeve Brian Hammond Division 4
- 5. Councillor Terry Yagos Division 5

H. ADMINISTRATION REPORTS

- 1. Operations
 - a) Operations Report
 - Report from Director of Operations dated March 4, 2021
 - Capital Budget Summary
 - Public Works Call Log
 - b) Standpipe in Beaver Mines Update
 - Report from Director of Operations dated March 4, 2021
 - Survey results will be available Tuesday March 9, 2021
- 2. Finance
 - a) Pincher Creek Emergency Services Invoice MD-50-20
 - Report from Director of Finance, dated March 3, 2021
 - b) Property Tax Write Off Houston Oil and Gas Ltd.
 - Report from Director of Finance, dated March 3, 2021

3. Planning and Development

- a) AES Monthly Reports
 - Reports from AES

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated March 4, 2021
 - b) Municipal Climate Change Action Center (MCCAC) Municipal Energy Manager Program
 - Report from CAO, dated March 4, 2021

I. CORRESPONDENCE

1. For Action

- a) Policy Advisory Committee (PAC) Invitation
 - Invitation from PAC
- b) Property Tax Forgiveness #1 217 Hamilton Ave, Lundbreck
 - Request from Cralyn Property Management
- c) Concerns Regarding Proposed Changes to AER Directive 067
 - Letter from Westlock County to AER
- d) Letter of Support Request
 - Letter from Castle Mountain Community Association
- e) Have Your Say Update on Alberta Coal Policy
 - Letter from Mayor of High River
- f) Request for Support
 - Campaign for Smoke Free Alberta
- g) Community Garbage Bin Schedule Concern
 - Letter from Beaver Mines Store
- h) Protection for the Rocky Mountains Eastern Slopes and Watersheds Surface Coal Mining in Southwest Alberta Grassy Mountain Project
 - Letter from City of Lethbridge to Premier of Alberta

2. <u>For Information</u>

- a) Pincher Creek Chamber's Virtual AGM Invitation
- b) Budget 2021
 - Message from Hon. Ric McIver, Minister of Municipal Affairs
- c) Potential Conditions for the NGTL West Path Delivery 2022 project
- d) President's Summit on Policing
 - Letter from Crowsnest Pass
- e) Summer 2021 Province Wide Touring Challenges
- f) Coal Development Policy and Water License Allocation Policy
 - Letter from MD of Willow Creek to Ministers
- g) Thank You Letter
 - STARS
- h) Thank You Letter
 - Group Group Youth
- i) 2020 Audit of MD of Pincher Creek
 - Information from Avail Chartered Professionals
- j) Unpaid Oil and Gas Tax Survey
 - Member Briefing RMA
- k) Grant Writer Report
 - January 2021

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Mediator Selection PCESC Funding Formula Dispute Resolution FOIP Section 19
- b) Road Closure and Purchase Request FOIP Section 17
- c) Road Closure and Purchase Request FOIP Section 17

L. ADJOURNMENT

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 BYLAW NO. 1326-21

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

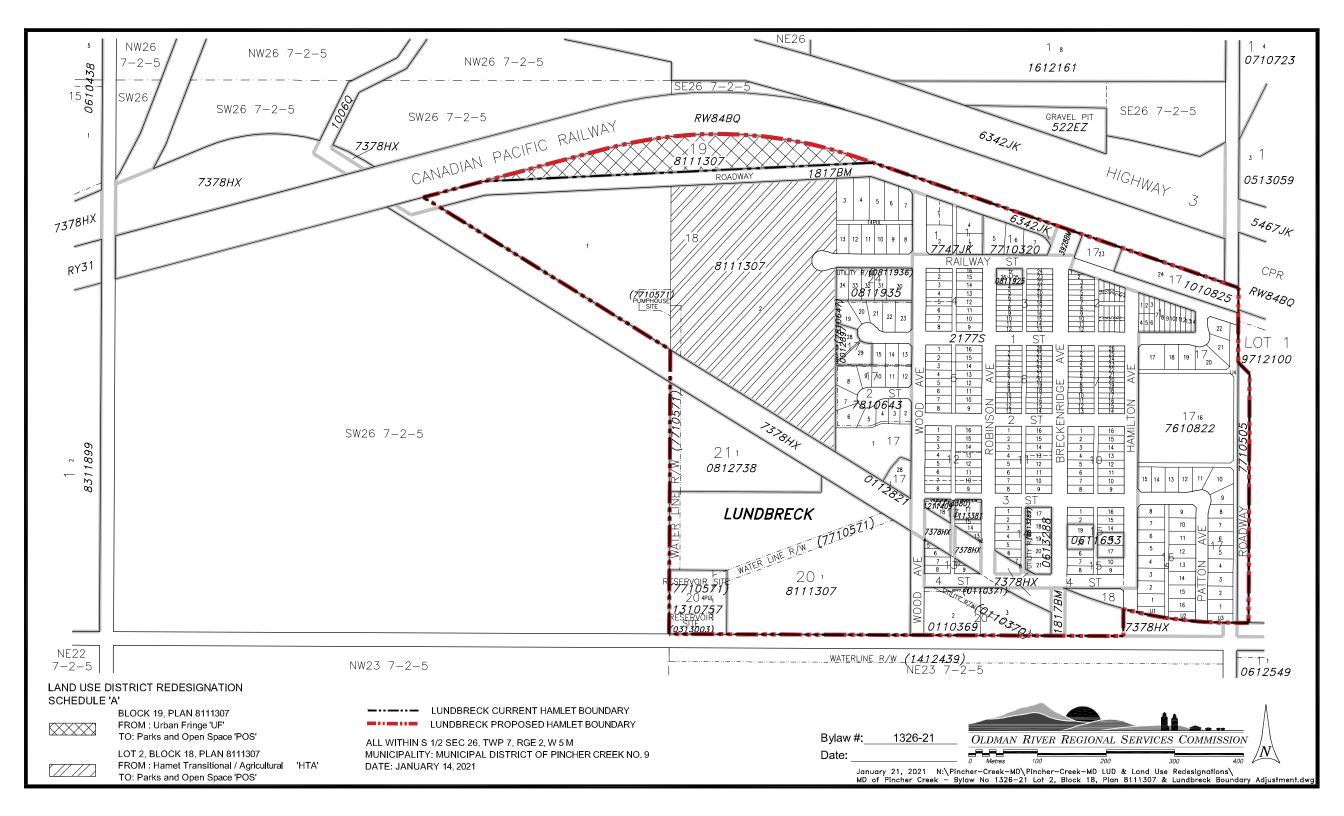
WHEREAS	Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and
WHEREAS	The Municipal District of Pincher Creek No. 9 desires to change the land use designation of lands legally described as:
	Block 19, Plan 8111307
	And as shown on Schedule 'A' attached hereto, from "Urban Fringe - UF" to "Parks and Open Space - POS"; and
	Lot 2 Block 18 Plan 8111307
	And as shown on Schedule 'A' attached hereto, from "Hamlet Transitional / Agricultural - HTA" to "Parks and Open Space - POS"; and
WHEREAS	The Municipal District of Pincher Creek No. 9 desires to change the Hamlet of Lundbreck boundary to include Block 19, Plan 8111307;
WHEREAS	The purpose of the proposed amendment is to allow for the development of a dog park, to clarify the zoning for Patton Park, and revise the Hamlet boundary;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

- 1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1326-21".
- 2. Amendments to Land Use Bylaw No. 1289-18 as per "Schedule A" attached.
- 3. This bylaw shall come into force and effect upon third and final passing thereof.

Attachment		
Reeve Brian Hammond	Chief Administrative Officer Troy MacCulloch	
READ a third time and finally PASSED this	day of	, 2021.
READ a second time this	day of	, 2021.
A PUBLIC HEARING was held this	9 day of March, 2021.	
READ a first time this	8 day of February, 2021.	

- "Schedule A"



MINUTES COUNCIL COMMITTEE MEETING MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Tuesday, February 23, 2021 9:00 am Via GoToMeeting

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin

Stevick and Bev Everts.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland

Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie and

Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for February 23, 2021 be amended to include:

- Letter from Seven Gates Group re: Beaver Mines Wastewater System
- Discussion on RCMP Priorities

AND THAT the agenda be amended as presented.

Carried

2. Standpipe Beaver Mines

Director of Operations, Aaron Benson, discussed with Council the update on the potential for a water standpipe in Beaver Mines. Council would like the community of Beaver Mines, in its entirety, to be able to voice their opinion on the potential for a standpipe near the Hamlet. Further discussion will take place in the afternoon regarding this project.

3. Coal Development Policy Discussion

Council discussed where the coal development policy changes are with the Province at this time, and requested that administration arrange a joint meeting with the MD of Ranchland to further discuss our concerns with the effect this policy change has on our water.

4. Social Media Discussion

Administration was directed to look at the filters on the MD facebook account to investigate if profanity can be filtered, without it being too restrictive for people to express their opinion. In regards to the past issue of vulgarity on our public page, a disclaimer was posted stating "While we appreciate the discussion and people being honest about their thoughts on the situation - please refrain from posting vulgar language on our page as this is a public page, and should be treated as such."

5. Follow Up Resident Concern – Post Bus Incedent

Council discussed the letter from Public Works that was sent to the members in the Gladstone Valley regarding the bus incedent that took place late last year. Discussion took place on how residents will be contacted should any incident take place.

6. Letter from Seven Gates Group re: Beaver Mines Wastewater System

Council discussed the letter from the Seven Gates Group regarding their continued concerns on the Beaver Mines Wastewater project. As they were the same concerns relayed to Alberta Environment last Fall during the appropriate timeline for statements of concerns, Council has no further action at this point. Council is still awaiting Alberta Environments ruling on whether the project will be approved.

7. Discussion on RCMP Priorities

Council had a preliminary discussion on what they wanted to bring to the attention of the Corporal with the CNP during the afternoon deligation.

8. Closed Session

Councillor Bev Everts

Moved that Council move into closed session to discuss the following, the time being 10:14 am:

- a) ICF FOIP Section 17
- b) PCEMS FOIP Section 17
- c) Regional Airport Fee Proposal FOIP Section 17

Councillor Bev Everts left the meeting at 11:36 am.

Carried

Councillor Rick Lemire

Moved that Council move out of closed session, the time being 11:36 am.

Carried

3. Adjournment

Councillor Quentin Stevick

Moved that the Committee Meeting adjourn, the time being 11:49 am.

Carried

9390

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 REGULAR COUNCIL MEETING FEBRUARY 23, 2021

MINUTES

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, February 23, 2021, at 1:00 pm, via GoToMeeting.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick

21/096

Moved that the Council Agenda for February 23, 2021 be amended to include:

- Unfinished Business:
 - a) Coal Development Policy Discussion
- New Business:
 - a) Airport Proposal by KS2 Management
 - b) Pincher Creek Foundation Funding Formula

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

a) Corporal Mark Amatto - Crowsnest Pass RCMP

Corporal Amatto attended the virtual meeting at this time to discuss with Council their priorities for the Crowsnest Pass RCMP. Council discussed their concerns with rural crime and if there was a way for the CNP RCMP stats to be a part of the crime map made available online for display to the residents. The CNP detachment is in the process of making this information available to the public.

Corporal Amatto left the meeting at this time, the time being 1:29 pm.

b) Pincher Creek Library

Janice Day and Sandra Baker attended the virtual meeting at this time as delegations for the Intermunicipal Library Board. As per the Libraries Act, any changes to the Bylaws for the Intermunicipal Library Board need to be allowed, or disallowed, by the Councils for each Municipality. The Bylaws will be presented to Council for their next meeting for further review and resolution.

Janice and Sandra left the meeting at this time, the time being 1:36 pm.

C. MINUTES

1. Committee Meeting Minutes

Councillor Quentin Stevick

21/097

Moved that the Minutes of the Committee Meeting on February 9, 2021 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Terry Yagos

21/098

Moved that the Minutes of the Council Meeting on February 9, 2021 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

a) Shell Response to February 9, 2021 Delegation

Councillor Rick Lemire

21/099

Moved that Council receive the follow up material on the transfer of the Shell Foothills Assets to Pieridae Alberta Production Limited as information,

AND THAT letters be sent to both parties thanking them for making Council aware of potential community issues.

Carried

E. UNFINISHED BUSINESS

a) Coal Development Policy Discussion

Council directed administration to follow up with MD of Ranchland to schedule a subsequent meeting to discuss the coal development policy changes. That the importance of water for our Municipality remains a critical issue and we want to remain vigilant in discussing our concerns with the Province.

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Quentin Stevick Division 1
 - a) Emerging Trends
- 2. Councillor Rick Lemire Division 2
 - a) Family and Community Support Services
 - b) Airport Committee
- 3. Councillor Bev Everts– Division 3
 - a) Castle Mountain Community Association
 - b) Pincher Creek Library
- 4. Reeve Brian Hammond Division 4
 - a) Crowsnest Pincher Creek Landfill Association
 - b) President's Summit on Policing, presented by AUMA and RMA
- 5. Councillor Terry Yagos Division 5
 - a) Airport Committee

Councillor Rick Lemire

21/100

Moved to accept the Committee Reports and information.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call logs, and left the meeting at 2:15 pm.

G. ADMINISTRATION REPORTS

- 1. Operations
 - a) Operations Report

Councillor Quentin Stevick

21/101

Moved that Council receive for information:

- Report from Director of Operations dated February 17, 2021
- Public Works Call logs, dated February 17, 2021
- Capital Budget Summary, dated February 17, 2021

Carried

b) Standpipe Beaver Mines

Council directed administration to contact the community of Beaver Mines, via email, regarding the possibility for a temporary standpipe near the hamlet.

2. Finance

a) Carry Forward Reserve – 2020 Adjustment

Councillor Quentin Stevick

21/102

Moved that Council move to change the restricted use of the "REMO surplus" in the Next Years Completions Reserve to the Emergency Management Reserve (6-152-0-746-6740) for \$5469.10;

AND THAT Council move to change the restricted use of the "Public Works Gravel Crusting and Royalties" in the Next Years Completions Reserve to the Road Infrastructure Reserve (6-12-0-857-6740) fir \$22,620.00;

AND THAT Council move to change the restricted use of "Maycroft Road" in the Next Years Completions Reserve to the Road Infrastructure Reserve (6-12-757-6740) for \$15,001.88;

AND FURTHER THAT Council approve all of these changes in the 2020 fiscal period.

Carried

b) Landfill Road Maintenance Agreement - Reserve Adjustment

Councillor Bev Everts

21/103

Moved that Council restrict the \$75,000.00 received from the Crowsnest Pincher Creek Landfill in the Road Infrastructure Reserve (6-12-0-757-6740) in the 2020 fiscal period.

Carried

c) MOST Grant and IT System Upgrades

Councillor Terry Yagos

21/104

Moved that Council approve the use of \$6700.00 from the tax rate stabilization reserve for IT system upgrades.

Carried

Councillor Terry Yagos

21/105

Moved that Council approve the use of \$133,842.28 in Municipal Operating Support Transfer (MOST) funding to be applied against the loss in tax revenue in the 2020 fiscal year.

Carried

3. Development and Community Services

a) Agricultural Environmental Services Monthly Report

Councillor Terry Yagos

21/106

Moved that the Agricultural Environmental Services Monthly Report for February 2021 be received as information.

Carried

b) Request to Develop Portion of Road Plan 2623AZ - SW 21-6-1 WSM (McRae)

Councillor Terry Yagos

21/107

Moved that Council grant the request to develop a portion of Road Plan 2623AZ located within the SW 21-6-1 WSM, to the minimum standard (Policy No. C-PW-019), for the purpose of providing access to the SE 20-6-1 WSM.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos

21/108

Moved that Council receive for information, the Chief Administrative Officer's report for the period of February 10, 2021 to February 23, 2021.

Carried

H. CORRESPONDENCE

1. For Action

a) Fire Bill Concern

Council directed administration send letters to Val Michalsky and Cornell Van Ryk, regarding their concerns on fire billing for the MD, stating that Council is reviewing how billing is accomplished by Pincher Creek Emergency Services. And further that this correspondence, and all letters sent to the MD in this regard, be forwarded to the Pincher Creek Emergency Services Commission for their information.

b) Pincher Creek Emergency Services Letters

a) Request for a Council Resolution Supporting Fire Smart Cross Training

Councillor Bev Everts

21/109

Moved that Council support Pincher Creek Emergency Services application for funding from the Forest Resource Improvement Association of Alberta (FRIAA) to continue collaborating with mutual aid partners by conducting a cross training exercise which addresses the skills needed on a wild land urban interface incident in 2021.

Carried

b) Request for a Council Resolution Supporting Continuation of the Vegetation Management Program

Councillor Bev Everts

21/110

Moved that Council support the Pincher Creek Emergency Services application for funding from the Forest Resource Improvement Association of Alberta (FRIAA), for aid to continue the vegetation management work in 2021.

Carried

c) Request for a Council Resolution Supporting Fire Smart Education Program

Councillor Bev Everts

21/111

Moved that Council support the Pincher Creek Emergency Services application for funding from the Forest Resource Improvement Association of Alberta (FRIAA), for aid in continuing an education plan in Fire Smart Cross Training.

Carried

2. For Information

a) Communities in Bloom

Council requested further information on the Communities in Bloom ask, it will be brought back to the next meeting for further discussion.

Councillor Rick Lemire

21/112

Moved that the following be received as information:

- b) Eligibility Requirements for Acquiring and Holding Energy Licenses
 - Letter from Thornhill County
- c) Pincher Creek Foundation Funding Formula
 - Letter from Town of Pincher Creek
- d) Mandatory Entry Level Training (MELT) Program Concerns
 - Letter from Cardston County
- e) Coal Development Policy Concerns
 - Letter from Town of Pincher Creek
- f) Proposed Grassy Mountain Coal Mine and the Provincial Coal Policy
 - Letter from Crowsnest Pass
- g) Alberta Southwest
 - Minutes December 2, 2020
 - Bulletin
- h) 211 Information (https://ab.211.ca/)
- i) NGTL West Path Delivery 2022 Information
 - NOVA Gas Transmission Ltd. (NGTL) Application for the West Path Delivery 2022
 - Application for the West Path Delivery 2022 (Project)
 - Attachment to Commission Letter
- j) STARS Thank you Letter
 - Letter from STARS

Carried

I. NEW BUSINESS

a)	Air	port Pro	posal	by	KS2	Management

Councillor Terry Yagos

21/113

Moved that Council support the proposal by KS2 Management for the Pincher Creek Airport Advisory Committee (PCAAC) to perform airport management and consulting services.

Carried

b) Pincher Creek Foundation Funding Formula

Councillor Terry Yagos

21/114

Moved that the Pincher Creek Foundation revised funding formula be phased in over a five (5) year plan, the first percentage change to take place in 2022, with the final funding formula being 60% MD and 40% Town by 2025.

Councillor Quentin Stevick requested a recorded vote:

In Favor Against

Councillor Bev Everts Reeve Brian Hammond Councillor Rick Lemire Councillor Terry Yagos Councillor Quentin Stevick

Motion Carried

- J. CLOSED SESSION
- K. ADJOURNMENT

Councillor Terry Yagos

21/115

Moved that Council adjourn the meeting, the time being 3:05 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



Pincher Creek & District Municipal Library Box 2020, Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403)627-2847 Email: help@pinchercreeklibrary.ca

February 18, 2021

Re: change of Library Board bylaw, Schedule C - Procedures for the Return of Overdue Materials

To:

The M.D. No. 9 Pincher Creek / Troy MacCulloch The Town of Pincher Creek / Laurie Wilgosh The Village of Cowley / Cindy Cornish

At a regularly scheduled board meeting of Feb. 17, 2021, the Library board gave first, second and third readings to a bylaw change.

As per the Libraries Act in the Province of Alberta, Section 37(2), Bylaw transmission:

An intermunicipal library board, on passing a bylaw under section 36, shall forthwith forward a copy of the bylaw to the council of each municipality that is a party to the intermunicipal agreement respecting that board.

The council of a municipality may disallow a bylaw passed by a municipal board it has appointed. Section 38

A copy of the bylaws of the Library Board is attached. The changes are all in schedule C (pg. 7) and are highlighted in red. The change is that the library board is dropping overdue fines. The Library Board respectfully asks the Council to accept this bylaw change.

Representatives of the Library Board request to attend a regular council meeting as a delegation. Representatives will be prepared to speak to the rationale for this change.

Once the change has been ratified by all three councils I will start the process of getting signed copies for each council. Thank-you.

On behalf of the Library board,

Janice Day, Library Manager

SAFETY AND USE BYLAWS OF THE PINCHER CREEK PUBLIC LIBRARY BOARD

Approved by the Board on:
Accepted by Town of Pincher Creek Municipal Council on:
Accepted by M.D. No. 9 of Pincher Creek Municipal Council on:
Accepted by the Village of Cowley Municipal Council on:

The Pincher Creek Public Library Board enacts the following bylaws pursuant to Section 36 of The *Alberta Libraries Act*.

- 1. Definitions in these bylaws shall mean:
 - 1.1. Board: the Pincher Creek Public Library Board aka "The Board".
 - 1.2. Applicant: a person applying for a library card.
 - 1.3. Cardholder: the registered user of a current library card.
 - 1.4. Cardholder Categories: shall include the following:
 - 1.4.1. Adult: any person 19 years and older.
 - 1.4.2. Children/Youth: any person up to and including 18 years of age.
 - 1.4.3. TAL Card borrower: a cardholder with a current TAL card. This could include non-residents with a card from another library.
 - 1.4.4. ME Libraries borrower: a cardholder whose card is registered in the ME Libraries program. This could include non-residents with a card from another library.
 - 1.5. Good Standing: a cardholder with no outstanding overdue items or charges
 - 1.6. **Library Manager:** the person charged by the Board with operation of the Pincher Creek Municipal Library.
 - 1.7. Library: The Pincher Creek Municipal Library aka "The Library".
 - 1.8. Library Resources: any resources, regardless of format, that are held in the Library's collection, or borrowed by the Library, and include but are not limited to books, periodicals, audio recordings, video recordings, projected media, paintings, drawings, photographs, toys and games, kits, and electronic databases.
 - 1.9. Loan Period: the period of time, as set out in Schedule B, which a cardholder may borrow library resources and includes any renewal of an original loan period.
 - 1.10. **ME Libraries:** A provincial program that allows library card holders to borrow materials from any library in Alberta that participates in the Alberta Public Library Network.
 - 1.11. **Non-resident:** any person who does not have a residence within the service area and does not pay property or business taxes within the service area (see 1.13).
 - 1.12. **Resident**: any person who has a residence within and/or pays property or business taxes within the service area (see 1.13).

- 1.13. **Service Area:** The Municipal District of Pincher Creek No.9., The Town of Pincher Creek, The Village of Cowley, The Piikani Nation, I.D. No. 4 Waterton.
- 1.14. **TAL Card**: the Alberta Library Card allows a cardholder to borrow materials from any library participating in the Alberta Library Card program.

2. Interpreting the Bylaws

- 2.1. The Board is a corporation established under the *Libraries Act* Section 3(4) as defined by the *Interpretation Act, R.S.A. 2000 Chapter 1-8*
- 3. Admittance to/Conduct in the Building
 - 3.1. The building is to be open free of charge to the public for library purposes at the hours posted.
 - 3.2. No person using the library building shall:
 - 3.2.1. Contravene any Board policy
 - 3.2.2. Create any unnecessary disturbance for other library users
 - 3.2.3. Take away any Library item from the building unless the item has been properly checked out in accordance with library circulation policies and procedures.
 - 3.2.4. Go into or stay in the Library outside of those time periods chosen for public use, unless approved by a motion of the Board or at the discretion of the library manager.
 - 3.2.5. Solicit other Library users and staff for personal, commercial, religious, or political reasons.
 - 3.3. Except with the permission of the Library Manager, no person shall:
 - 3.3.1. Consume food or drink while using the public access computers.
 - 3.3.2. Bring any animal, other than a service animal, into the building.
 - 3.3.3. Bring a wheeled vehicle or conveyance, other than a wheelchair, walker, baby carriage or stroller, into the Library.
 - 3.4. Persons who do not act in accordance with 3.2 and 3.3 shall be asked to put an end to their actions. If the action continues or the seriousness of the action justifies it, library staff will direct the person to leave the building. Library staff may also ask for outside assistance, including contacting local law enforcement officers.
 - 3.5. All persons using the Library shall comply with applicable public health regulations.
 - 3.6. No member of the public is to be left in the Library for any purpose without a library staff person or member of the board present at all times. Town of Pincher Creek staff shall have access to the Library in relation to building concerns. Law enforcement officers or fire fighters may have access to the Library under special circumstances.

- 4. Procedures for Acquiring a Library Card
 - 4.1. Any person may, in accordance with Schedule A, apply for a library card. Non-residents should apply for a library card at their local library. A library card is issued upon:
 - 4.1.1. Completion of an official Pincher Creek Municipal Library card application form.
 - 4.1.2. Presentation of one piece of photo identification or utility bill or bank statement bearing the applicant's permanent address (proof of residency). If a child under 16 is applying for a card, a parent or legal guardian must present the above identification.
 - 4.1.3. Presentation of payment of applicable fees as outlined in Schedule A.
 - 4.2. Applicants will receive a library card which:
 - 4.2.1. Is valid from the date of issue to the date of expiry, unless revoked by the Library Manager under 7.3.
 - 4.2.2. Remains the property of the Pincher Creek Public Library Board.
 - 4.3. An applicant may receive a TAL card if the applicant is a resident cardholder in good standing.
 - 4.4. An applicant may participate in the ME Libraries program if the applicant is a resident cardholder in good standing.

5. Responsibilities of a Cardholder

- 5.1. The cardholder named on a library card will be the only person who may use the card. The cardholder may designate alternate people to access his/her Library records or collect holds on his/her behalf.
- 5.2. Loss or theft of a current library card must be reported immediately to the Library. Cardholders are responsible for all library resources borrowed and all charges attributable before the loss or theft of the library card is reported.
- 5.3. Cardholders must notify the Library of any change of contact information as soon as possible.
- 5.4. A cardholder is responsible for all library resources borrowed on their card and will compensate the Library for all library resources damaged or lost while borrowed on their card. In the case of a child or youth, up to age of 16 years, the parent or legal guardian who signed the child/youth cardholder's application form is responsible for all library resources borrowed on that library card and will compensate the Library for all library resources damaged or lost while borrowed on that card.
- 5.5. A cardholder will return or renew any library resources on or before the due date as provided in Schedule B.

6. Loan of Library Resources

- 6.1. There is no charge for using library resources on Library premises or borrowing library resources normally lent by the Library, consultation with members of the library staff or receiving basic information service.
- 6.2. Loan periods for library resources are set out in Schedule B.
- 6.3. Library resources may be reserved and/or renewed in accordance with procedures established by the Library Manager.

7. Penalty Provisions

- 7.1. The procedures for demanding the return of overdue resources are set out in Schedule C.
- 7.2. As per 5.4, cardholders are responsible for all charges resulting from failing to return or the late return of library resources. The fine schedule is outlined in Schedule C.
- 7.3. A library card may be denied or revoked if the cardholder fails to satisfy the conditions prescribed in 6 or has previously shown that she/he cannot be trusted with library resources by repeated damage to or loss of library materials, non-payment of overdue fines, and/or loss or damage assessments.
- 7.4. In case of serious dereliction, the Board may prosecute an offence under the *Libraries Act, s.41*. Such an offense is punishable under the *Libraries Act, s.41*. The range of penalties applying on conviction for such an offense is set out in Schedule C.
- 7.5. Any fine or penalty imposed pursuant to an offence under 7.4 belongs to the Pincher Creek Public Library Board in accordance with the *Libraries Act, s.42*.
- 8. Service and Equipment Rental
 - 8.1 Service and Equipment rental fees are listed in Schedule D.
- 9. Room Rental Fees
 - 9.1. Charges for the use of Library premises not normally used for public library purposes (i.e. the multi-purpose room) are set out in Schedule E.

Read a first time	
Read a second time	
	Chairman
	Treasurer
Read a third time and adopted this _	_ day of, 20

SCHEDULE A – Fees for the Issuance of Library Cards

Resident Individual Adult Card Fee (19 years and older)	\$10.00/year
Temporary residents	\$10.00/year (no partial year refund) plus a \$60.00 deposit, refundable when library card and all borrowed items are returned and any fines are paid in full
Children and youth up to 18 years	Free. Youth under 16 need the signature of a parent or guardian
Associations & Businesses	\$50.00/year

Card Fees may be waived at the discretion of the Library Manager – proof of hardships may be required. All library card fees are subject to review.

SCHEDULE B – Loan Periods for Library Resources

- 1. All circulating resources are loaned for three weeks, with the following exceptions:
 - a. DVDs are loaned for one week.
 - b. Interlibrary loans (i.e. loan of items from libraries outside of the Chinook Arch Regional Library System) are typically loaned for three weeks unless otherwise authorized by the lending library.
- 2. Renewal Periods: All circulating resources may be renewed a maximum of two times for a total loan of nine weeks, with the exception of DVD recordings which may be renewed twice for a total loan of three weeks.
 - Extended due dates may be granted at the discretion of the Library Manager or designate in the event of upcoming travel, anticipated hospitalization or recuperation, or other foreseeable circumstances.
 - b. All renewals are subject to reservations from other cardholders.

SCHEDULE C - Overdue Fines and Procedures for the Return of Overdue Materials

THE FOLLOWING TABLE IS TO BE DELETED IN ITS ENTIRETY.

Material Type	Charge Per Day
Children's Materials including fiction, non- fiction, and books on CD	\$0.10
Adult and Young Adult Materials including fiction, non-fiction, large print, and books on CD	\$0.25
Children's DVDs	\$0.50
Adult DVDs	\$1.00

C.1 Procedures for return of overdue materials

- 1. First and second overdue notices are produced at seven and 14 days overdue. The cardholder is contacted according to stated preference. It is the cardholder's responsibility to keep contact information up to date.
- 2. A third and final notice is produced 100 28 days after the item(s) is/are due. This notice declares the item(s) 'lost' and indicates the amount billed. Again The cardholder is contacted according to stated preference. This notice may is also be printed and mailed to the cardholder.
- 3. Cardholders who have reached a maximum fine of \$20.00, or have other fees owing totaling an amount greater than \$20.00, will not be allowed to borrow resources until their account is paid.
- 4. Notwithstanding number 4, Accounts may be paid in installments without loss of borrowing privileges and accounts may be reduced or waived under special circumstances at the discretion of the Library Manager.

C.2 Penalties for lost or damaged items

- The purchase cost as listed in the library's integrated library system (ILS) shall be charged. This charge may be waived if an exact replacement copy in new or pristine condition is provided by the cardholder and with the permission of the Library Manager.
- 2. In the case of books belonging to other libraries, the other library has the right to set conditions for the penalties for lost or damaged items.

SCHEDULE D – Service and Equipment Fees

Photocopying and Printing	\$0.25/page, black & white \$1.00/page, colour
Faxing	\$1.00/page, sending
Laminating	\$1.50/linear foot, minimum charge of one linear foot
Other charges, such as coffee/tea, book bags, headphones	prices as marked

SCHEDULE E – Multi-purpose Room Rental Fees

Non-profit Organizations and Private	No charge, unless there is a cost to the
Individuals	library
For-Profit Companies	Fee to be negotiated at time of booking

been ratified.	a seem reviewed by the following councils an
SIGNED THIS _ DAY OF	, 20
	TOWN OF PINCHER CREEK
Seal	Mayor
	CAO
G I	M.D. OF PINCHER CREEK
Seal	Reeve
	CAO
	VILLAGE OF COWLEY
Seal	Mayor
	CAO

It is hereby noted these bylaws have been reviewed by the following Councils and have



Municipal District of Pincher Creek
Troy McCullough, CAO

February 18th, 2021

RE: Letter of Support Request

On behalf of the Pincher Creek Community Early Learning Centre board, I respectfully submit a request for a letter of support from MD Council with regards to the board's application for the Co-op Community Spaces Grant.

The Co-op Community Spaces grant seeks to improve community health and well-being by building places for Western Canadians to come together, build social connections and enable community development. Our application aligns with one of the three funding categories (recreation, environmental conservation or urban agriculture) under recreation: to provide enhanced recreation spaces in the community. The deadline to submit applications and supporting documents is March 1st.

The Outdoor Community Play Spaces project is a collaborative vision forged to create outdoor play spaces for children in the newly created Early Learning Centres. Its main objectives are two-fold to create innovative outdoor spaces based on current research for community children and families to utilize; and secondly, to put Pincher Creek on the map by establishing us as leaders in outdoor play to provide a space for practitioners from around the region, province and country to visit, learn and grow.

We thank you for your continued support and commitment to the community.

Sincerely,

Alexandra Crook

D. Covola



1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070
info@mdpinchercreek.ab.ca
www.mdpinchercreek.ab.ca

February 25, 2021

To Whom It May Concern:

RE: Pincher Creek Community Early Learning Centre

The Municipal District of Pincher Creek No. 9 fully supports the grant application with the Co-op Community Spaces for the Pincher Creek Community Early Learning Centre, and their pursuit to provide enhanced recreation spaces in the community.

The Pincher Creek Community Early Learning Centre has diligently made their objectives to create innovative spaces based on current research for community children and families to utilize. As well as put Pincher Creek on the map where children come to the center to visit, learn and grow.

The Center is an active part of our community, and the MD Council is proud to support their application for funding. Should further information or clarification be required, please do not hesitate to contact us.

An. C

Yours truly,

Reeve Brian Hammond



Oldman Watershed Council

PO Box 1892 Lethbridge, Alberta, T1J 4K5 (9) (403) 331 - 1346 (€) info@oldmanwatershed.ca ⊡ oldmanwatershed.ca ∰

Municipal District of Pincher Creek PO Box 279 Pincher Creek AB T0K 1W0

December 4, 2020

Dear Mr. Hammond and council,

Thank you for your on-going support of the Oldman Watershed Council and our mission to keep our water and land healthy and safe. You are an essential part of the fabric of our organization and you have our sincerest thanks for your support as a donor. Your contribution provides critical funding which allows us to deliver citizen education, habitat restoration, and be an unbiased forum for all voices in the watershed. While this year has presented many challenges, we hope that you will choose to continue your support of the OWC.

As a non-profit, charitable organization, we work vigilantly every day to efficiently and effectively maximize our resources and improve the quality of life for every person in the watershed. Investments made over the past ten years have yielded enormous results for watershed health. However, as our population and reliance on our natural resources increase, so must our action on the ground.

Donations from community-building people like you have supported nearly seventy restoration projects which directly benefit the health of our land and water. Some of these projects include building forty-nine kilometres of riparian fencing, twenty-five off-stream watering systems (resulting in over seven-thousand head of livestock removed from water bodies and streambanks), as well as hosting twenty-six weed pulls and eleven garbage clean ups. Other projects include eight biocontrol releases, over three-hundred land assessments and surveys, and six bioengineering projects. Additionally, we have provided face-to-face education to thousands of people in the urban, rural, and backcountry areas of Southern Alberta. This work is integral to improving and maintaining the health of our watershed and would not have been possible without **your generous support**.

We live in a challenging area and we experience natural events like floods, fires, and drought, and new demands on our water system from increased population and development. Wildfires have impacted significant areas of land and forest; drought, followed by storms, have ravaged the farming community at times; variable snowpack limits the amount of predictable water entering the water supply. While we may not be able to prevent some of these events, we can work together to be prepared, informed, and more resilient.

Every citizen must step up and do what they can to improve the health of our watershed for the betterment of our shared future. We live in one of the most extreme weather regions in Canada; with your continued support, we can prepare for a prosperous, healthy, and sustainable future for every citizen, agricultural producer, industry member, and business in the watershed.

Your municipality is asked to help with a standardized rate of 47¢ per resident.

For 2,965 residents based on the 2019 Municipal Affairs Population List, that is a donation of **\$1,394**. Your donation is *critical* for OWC to continue and maintain watershed health work that directly impacts every resident in our watershed.

If you have any questions, or would like a presentation about the important work of the OWC, please contact OWC's Executive Director, Shannon Frank, at (403) 317-1328 or shannon@oldmanwatershed.ca.

Sincerely,

Doug Kaupp, Chair

Meeting Minutes of the

Agricultural Service Board – Municipal District of Pincher Creek No. 9 February 3, 2021 – MD Council Chambers Via GoToMeeting

Present: Chair Frank Welsch, Councillor Bev Everts, Councillor Terry Yagos,

Vice Chair Martin Puch, Members David Robbins, and Anna Welsch.

Also Present: CAO Troy MacCulloch, Director of Development and Community

Services Roland Milligan, Agricultural Fieldman Shane Poulson, and

Executive Assistant Jessica McClelland.

Martin Puch called the meeting to order at 1:30 pm.

A. ADOPTION OF AGENDA

Councillor Bev Everts 21/001

Moved that agenda be amended to include:

- New Business Knapweed Infestation to Waterton Lakes National Park Letter from Cardston County
- Correspondence Information Alberta Farm Fresh Producers Association Newsletter

Carried

B. DELEGATION

- 1) Kelly Cooley presented his, 'Weed Survey of Alberta Parks Land in MD of Pincher Creek' presentation to update the ASB. The board requested the presentation be brought back to the next ASB meeting for further discussion.
- 2) Cody Metheral and Tim Reuter of Linkage Ag Solutions presented, 'Assessing Alternative Solutions to Managing Biological Material'. They are requesting an opportunity to assist the Municipality on the handling of deadstock and other organics. ASB requested that this presentation be returned to the next meeting for further discussion.
- 3) Jeff Bectell attended the meeting at this time to discuss the current Deadstock Program within the MD of Pincher Creek.

All delegations left the meeting at this time, the time being 3:31 pm.

C. MINUTES

Martin Puch 21/002

Moved that the minutes of December 2, 2020 be amended to remove the work "Councillor" from member Anna Welsch's name,

AND THAT the minutes be approved as amended.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. <u>UNFINISHED BUSINESS</u>

F. 2020 AES DEPARTMENT REPORT

David Robbins 21/003

Moved to accept the departmental report from the Agricultural Fieldman for January 2021.

Carried

G. CORRESPONDENCE

1. FOR ACTION

a. Oldman Watershed Council Request for Funding 2021

Councillor Bev Everts

21/004

Moved that the ASB recommend to Council to approve the request for 2021 funding from the Oldman Watershed Council,

AND THAT a representative from the Oldman Watershed Council be invited to attend a future ASB meeting to update the board on their current events and programs.

Carried

2. FOR INFORMATION

Councillor Terry Yagos

21/005

Moved that the following be received as information:

- a) Working Well Workshops Winter 2021 Virtual Workshops
- b) Do More Ag 2020 Foundation Update
- c) Growing Agritourism Webinar Information from Alberta Tourism
- d) Alberta Riparian Habitat Management Society Newsletter
- e) Getting Into Retail Virtual Workshop Series Alberta Agriculture and Forestry Workshops
- f) Alberta Farm Fresh Producers Association Newsletter

Carried

a) Cardston County Letter – Re Knapv	weed in Waterton National Park
Council Bev Everts	21/006
	on to draft a letter in to MP John Barlow, in support weed infestation in the Waterton National Park.
	Carried
I. <u>AES POLICY REVIEW</u>	
a) Livestock Industry 605	
Councillor Terry Yagos	21/007
Moved that policy 605 Livestock Indus and updated,	stry be reviewed by administration to be reviewed
AND THAT it be brought back to a fut	ture ASB meeting.
	Carried
J. <u>NEXT MEETING</u>	
March 3, 2021	
K. <u>ADJOURNMENT</u>	
Councillor Terry Yagos	21/008
Moved to adjourn the meeting, the time	being 4:26 pm.
	Carried
ASB Chairperson	ASB Secretary

H. <u>NEW BUSINESS</u>

From: Bev Everts < CouncilDiv3@mdpinchercreek.ab.ca>

Sent: March 1, 2021 10:15 AM **To:** FCSS <fcss@pinchercreek.ca>

Subject: RE: Amphitheatre project and Needs Assessment presentations

Good morning David

I was fortunate to hear about this proposed project prior to the Town Council presentation. Stacey was writing up her presentation in the new Gallery office when I stopped in to shop at the Gift Store (one of my favorite COVID destress go to places right now). We had a wonderful discussion about it. The proposed amphitheatre project is such an exciting and current community building proposal. Your long history with the arts and community building in Pincher Creek and beyond is captured perfectly in the draft FCSS letter of support. I have also cced Troy as I'm not certain if this has come to the attention yet of MD Council? Hopefully when it does, MD Council can lend their support through a letter as well.

Thanks and you have my vote of support for this letter, Bev

Bev Everts

Councillor Division 3

Municipal District Pincher Creek #9

MD Office: 403-627-3130 Home Phone: 403-627-4983

Email: CouncilDiv3@mdpinchercreek.ab.ca

www.mdpinchercreek.ab.ca

Subject: Amphitheatre project and Needs Assessment presentations

Good Afternoon Board Members;

First of all, I can report that the Social Needs Assessment and the Community Health Needs Assessment presentations were completed by noon on Friday. We had 35 attendees with only 5 questions generated at the conclusion. Both presenters were very skilled and offered information with confidence and clarity. I am expecting some random feedback over the next few days and will keep you posted. I do believe the presentations were recorded but I need to clarify that with Marie Everts at the Town Office.

AND NOW THE OTHER MATTER::

The Allied Arts Council is in the early planning stages for an amphitheatre project to be located on the grounds of the Lebel Mansion (see attachment). They have access to a significant grant and have requested letters of support. I believe that any strengthening of their programming mandate would serve the community well. As I have described in my draft letter, arts programming that lends itself in any way to the betterment of our community and our cultural community in particular, is of benefit.

I would appreciate your feedback on the draft letter as soon as you are able.

Many thanks,

David Green
Coordinator
Pincher Creek and District FCSS



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

1.0 Upcoming Meetings:

- Meeting with Banner Engineering on Residential Hook-ups on Friday, March 5, 2021.
- Meeting with BMCA Community Advisory Group (CAG) on Monday, March 8, 2021.
- Meeting with Joint Worksite Health Safety Committee on Wednesday, March 10, 2021.

2.0 Discussion:

- Meeting with Nicole Kiefuik, Director on Energy Rates, Thursday, February 25, 2021.
- Meeting with Superintendent on Operations Thursday, February 25 and March 4, 2021.
- Meeting with CAO, on weekly meeting with Operations Monday, March 1, 2021.
- Meeting with Director of Development and Community Services and WSP Engineering on the Dam Study Review, Thursday, March 4, 2021.

2.0 Public Works Activity Includes:

- Road Maintenance Roads are being graded in all Divisions. The Public Works has grader (8) graders out on the roads doing maintenance.
- Review of all Gravel Pits for reclamation.
- Administration Building Inspection.

• 3.0 Capital Projects Update:

- Bridge File 75009 Wild Cat Ranch. Tendering of the work will happen in the spring of 2021.
- Bridge File 75377 Local Road over Screwdriver Creek. Tendering of the work will happen in the spring of 2021.
- Bridge File 02488 Fisher Bridge. Maintenance repairs are scheduled in the spring of 2021.
- Bridge File 74119 Pony Truss Bridge. The tender is out for contractor pricing.
- Bridge File 2224 Lank Bridge. The tender is out for contractor pricing.
- Bridge File 75265 Local Road over Heath Creek. The proposed engineering and design of the road are being reviewed and is in progress.
- Bridge File 07743 Local Road over Gladstone Creek. The proposed engineering and design of the road are being reviewed and in progress.
- Lundbreck 1st, 2nd, & 3rd Street. Engineering & design work is in progress with the proposed tender will happen in the spring of 2021.
- Bruder Hill The engineering and design are in progress with a proposed tender in early spring 2021.
- Gladstone road The proposed road construction on the road is to happen in the summer of 2021.

- Cabin Hill The proposed engineering and design of the road is in progress.
- Hucik Hill The proposed work is to happen in the summer of 2021.
- Landfill Road RR 1-5. The proposed engineering and design of the road is in progress.
- Lundbreck Lagoon Aerated System The proposed construction of a new aeration system is in the early spring of 2021.

• Beaver Mines Water Distribution, Collection and Wastewater Treatment System.

- o The drawings and the tender package for the Water Distribution, Collection System and Wastewater Treatment System by our Consultants will be completed by the middle of March 2021. Proposed project of start construction is in spring of 2021 with a proposed completion in 2022, once we have approval from Alberta Environment.
- Additional information for AEP was sent on February 11, 2021, by the MD regarding the Statement of Concerns. Should the responses be considered satisfactory, the MD hopes that a Draft Approval by the Director is issued to proceed with the approval process. **Update:** The project is waiting to hear back from AEP as more discussions continue with the Director and the Municipal Approval Engineer with the statement of concerns.

Beaver Mines Forcemain & Lift Station

o The drawings and the tender package by our Consultant will be ready by the middle of March 2021. Proposed project of start of construction is this spring for all aspects of the project, with completion expected in early 2022, once we have approval from Alberta Environment.

Attachments

Program Capital Projects Status Call Logs

Recommendation:

That the Operations report for the period February 23, 2020 to March 4, 2020, which includes the Program Capital Projects Status update and the call log, is received as information.

Prepared by: Aaron Benson AR. Date: March 4, 2021

Reviewed by: Troy MacCulloch Date: March 4, 2021

Submitted to: Council Date: March 9, 2021

DATE: March 4, 2021 Page 2 of 2

						roject Funding		
Project #	Service Area	Description	Total Cost	Grants	Debt	Reserves	Operations	Total Revenu
nfrastructure								
PW-BF-1	Bridges	Bridge File #75009 Wild Cat Ranch	580,000	580,000				580,00
PW-BF-2	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	370,000	370,000				370,00
PW-BF-3	Bridges	Bridge File #74119 Pony Truss Bridge	170,500	170,500				170,50
PW-BF-4	Bridges	Bridge File #2224 Lank Bridge	198,000	198,000				198,00
PW-BF-5	Bridges	Bridge File #75265 Local Road Over Heath Creek	53,000			53,000		53,00
PW-BF-6	Bridges	Bridge File #7743 Local Road over Gladestone Creek	46,000			46,000		46,00
PW-R-1	Roads	Lundbreck - 1st, 2nd & 3rd Street	605,000			605,000		605,00
PW-R-2	Roads	Bruder Hill	470,000	470,000				470,00
PW-R-3	Roads	Gladstone	250,000	250,000				250,00
PW-R-4	Roads	Cabin Hill	64,000	64,000				64,00
PW-R-5	Roads	Hucik Hill	50,000			50,000		50,00
PW-R-6	Roads	Landfill Road - RR 1-5	20,000			20,000		20,00
	Water/Wastewater	Lundbreck Lagoon Aerated System	180,000			180,000		180,00
BMDC	Water/Wastewater	Beaver Mines Distribution and Collection	4,119,994	4,119,994				4,119,99
BMLF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	1,950,745	1,950,745				1,950,74
BMWW	Water/Wastewater	Beaver Mines Waste Water Treatment Facility	1,903,335	1,903,335				1,903,33
Int	frastructure Total		11,030,574	10,076,574	7 - 1 -	954,000		11,030,57
quipment								
	Public Works	Mulcher Attachment	40,000			40,000		40,00
	Public Works	Disc Harrow	25,000			25,000		25,00
	Public Works	Wobbly Compactor	25,000			25,000		25,00
	Public Works	Air Compressor and Lines	25,000			25,000		25,00
	Public Works	Dump Trailer	25,000			25,000		25,00
	Public Works	Tri-Axle Pup	35,000			35,000		35,00
	Public Works	Scissor Neck Tri-Axle	90,000			90,000		90,00
	Agriculture	Truck mounted intelligent sprayer	20,000			20,000		20,00
Eq	uipment Total		285,000			285,000		285,00
leet								
	Public Works	3/4 Tonne Truck	50,000			50,000		50,00
	Public Works	3/4 Tonne Truck	50,000			50,000		50,00
Fle	eet Total		50,000			50,000		50,00
ommunity Ser	rvices					1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	71.02	
		Park Improvement - Lundbreck Dog Park	25,000			25,000		25,00
Co	mmunity Services Tota		25,000			25,000		25,00

Legend

Proposed Preliminary Engineering Costs
Projects in Planning & Design Stage
Projects in Planning & Tender Stage
Projects in Construction Stage
Projects in Close Out Stage
Projects on hold

Progress Report for Projects as of March 4, 2021

Page 28 of 57

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP	COMPLETION DATE
1995	Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	To be schedule in 2021	July 16, 2019	DATE November 1, 2019	Defered to Spring 2021
2502	Division 3	SE07 T5 R28 W4	-	Feels the south side of bridge needs rip wrap put in	Eric /Bob M	Heavy Maintenace	October 30, 2020	Will need to be assess by engineer in 2021 and capitalize for 2022 unless it become	Defered to Spring 2021
2505	Pincher Stn	Seed Plant	-	before flooding season so creek doesn't turn direction Culvert at the plant needs fixing	Eric	to be assess	November 2, 2020	an emergency Met on Nov 02, Bob miller to have a look	Defered to Spring 2021
2506	Lundbreck	Lundbreck School	-	Crosswalk Lines need painting & extra ones by bus d/o	Eric	-	November 2, 2020	To Be done	Defered to Spring 2021
2507	Division 5	NW12 T7 R3 W5	#3029	TWP7-2 to Burmis Lake Pot Holes need to be filled	Brad	Too cold & Wet	, , , , ,	Followed up with him on Feb 24, 2021	Defered to Spring 2021
2561	Division 2	NW9 T6 R29 W4	#29329 Hwy 507	Reporting culvert at endof driveway needs to be checkedn	John/Bob M	To be checked	December 4, 2020	Has been checked and will have to wait due to snow	
			•		·		*		
2590	Division 3	SW35 T5 R2 W5	#3504 RR2-2	Apparently operator left a big mess along fence line	Brad	To be completed	January 13, 2021	Tony T is aware of it, it will be addressed when conditions permit	
2602	Division 3	SE21 T6 R30 W4	#30315 Hwy 507	RQ Driveway to be graded	Glen	Completed	February 1, 2021	Has been advised will be defered until the snow is gone	March 3, 2021
2607	Lundbreck	-	-	Building a new home / has questions	Roland	Completed	February 19, 2021	E-mailed Roland asking o call him	February 19, 2021
2608	Division 3	-	Gladstone	Drifted in	Tony T	Completed	February 22, 2021	& February 25 another call	Februaru 22, 2021
2609	Du-ivision 5	NW13 T7 R3 W5	#7302 RR3-0	Frozen Culvert	Jonathan	Completed	February 22, 2021	Steamer Crew	March 1, 2021
2610	Division 4	-	TWP8-2 & TWP7-4	Roads aare washboardy and needs a grader	Tony N	Completed	February 24, 2021		March 1, 2021
2611	Lundbreck	316 Robinson	-	said Robinson Ave has ice on iit and should be graded off	Joe	Completed	February 24, 2021	Joe had a look hardly any ice took pictures and road didn't need doing	February 26, 2021
2612	Division 5	NE21 T9 R2 W5	#9317 RR2-4	Ref #2606 Yet again Culvert is iced up	Jonathan	To be completed	February 26, 2021	Steamer Crew on site with excavator March 04 2021	March 4, 2021
2613	Lundbreck	Trailor Park	Unit #29 &32	Water line Break	Randy	Completed	March 1, 2021	-	March 4, 2021
2614	Division 3	RR1-1 & TWP5-4	-	Requesting road to be graded/Dust control	Shawn	To be completed	March 2, 2021	Will be done when conditions and weather permit next week, Dust control still frozen	
2615	Division 5	Wild Cat Ranch Rd	-	Offering to help put in a culvert he heard we were doing	Jonathan	Completed	March 3, 2021	We are not ready to have this work done at this time	March 3, 2021
2616	Division 4	North Cowley	Airport Road	Complaining we are putting Pit Run down & should be crushed gravel	Jonathan	Completed	March 3, 2021	Operator is trying to remove the big rocks to improve the poor condition, Grid will be use in the spring the break the rocks	March 3, 2021
2617	Division 4	North Cowley	Airport Road	2 blown tires due to bad road condition Wants gravel on not bolders	Eric	Completed	March 4,2021	Operator is trying to remove the big rocks to improve the poor condition, Grid will be use in the spring the break the rocks	March 4, 2021
2618	Division 2	-	RR29-3	Operator needs to go further past the hump/Stevensons	Eric	Completed	March 4, 2021	-	March 4, 2021
2619	Division 2	TWP5-1	East off Crook	Needs blading	Kent	Completed	March 4, 2021	·	March 4, 2021
			Indicates Completed						
			Indicates Defered to Spring						
			indicates On the To Do List						

TITLE: STANDPIPE IN BE	AVERMINES UPDATE		THE HEE CARE			
PREPARED BY: Aaron B	enson	DATE: March 4, 2021	,			
DEPARTMENT: Public Works and Services						
,		ATTACHMENTS:				
Department Supervisor	Date	minimum.				
APPROVALS:						
Aaron Benson	March 4, 2021	Troy MacCulloch				
ank		fund	04 Man 2021			
Department Director Date		CAO	Date			

That Council receives the information.

BACKGROUND:

- Currently conducting a survey to identify the potential for a water standpipe at the metering station, which began on Friday, February 26, 2021, with a closing date of Monday, March 8, 2021.
 - o 53 residents have responded as of Tuesday, March 2, 2021.
- Communication regarding a temporary or permanent standpipe at the metering station was sent to the Beaver Mines Community Association. The standpipe was discussed at their meeting on February 27th. The standpipe feedback was diverse, with BMCA not supporting a permanent water standpipe at the current proposed location; however, they could support a Temporary one depending on the timing for approval by AEP and the completion of the Beaver Mines Water &W/W project.

FINANCIAL IMPLICATIONS:

- If the standpipe is located as a temporary solution, then the MD will need to relocate the unit somewhere else in the future.
- If the standpipe was located at the metering station, the estimated costs would be \$110,000. The fire hall's design would need to accommodate the standpipe.

Presented to: Council Session Meeting Date of Meeting: March 9, 2021

Administration Guidance Request

TITLE: Pincher Creek Emergency Services – Invoice MD-50-20					
PREPARED BY: Meghan	n Dobie	DATE: March 4, 2021			
DEPARTMENT: Finance	e				
Department Supervisor	Date	ATTACHMENTS: 1. Invoice MD-50-20			
^	APPROVALS:				
Department Director	MARCH 4,207/ Date	CAO	04 Mm. 202) Date		
Department Date					

REQUEST:

That Council provide direction on what to do with Pincher Creek Emergency Services Invoice MD-50-20

BACKGROUND:

- PCESC responded to a fire on December 27, 2020. The invoice from PCESC for fire response is \$12,000.
- Per MD Bylaw 1201-10, it has been past practice for the MD to act as the "middle-man" by paying the bill to PCESC and then issuing a bill directly to the landowner for the full amount.
- In recent months, it has come to Councils attention that fire response charges from PCESC needs to be revisited.
- If PCESC makes any changes to billing practice for fire response, it will likely be on a go-forward basis. Therefore will not include invoice MD-50-20.

FINANCIAL IMPLICATIONS:	
TBD	

Presented to: Council

Date of Meeting: March 9, 2021

Pincher Creek Emergency Services Commission

Invoice

Box 1086 655 Charlotte Street Pincher Creek, AB T0K 1W0 RECEIVED Date

1/11/2021

JAN 2 0 2021 Invoice #

MD-50-20

M.D. OF PINCHER CREEK

Invoice To	
M.D. of Pincher Creek No.9 Box 279 Pincher Creek, AB TOK 1W0	

Description	Qty	Rate	Amount
PINCHER CREEK COMMAND 1	6	200.00	1,200.00
PINCHER CREEK ENGINE 11	6	400.00	2,400.00
FIRE - MANPOWER	6	50.00	300.00
FIRE - MANPOWER	6	50.00	300.00
FIRE - MANPOWER	6	50.00	300.00
FIRE - MANPOWER	6	50.00	300.00
LUNDBRECK ENGINE 14	6	400.00	2,400.00
FIRE - MANPOWER	6	50.00	300.00
FIRE - MANPOWER	6	50.00	300.00
PINCHER CREEK TENDER	6	400.00	2,400.00
FIRE - MANPOWER	6	50.00	300.00
BEAVER MINES ENGINE 31	3	400.00	1,200.00
FIRE - MANPOWER	3	50.00	150.00
FIRE - MANPOWER	3	50.00	150.00
Responded to 2513 - Highway 3, MD of Pincher Creek, Alberta on December 27, 2020.			
	Tot	al	\$12,000.00

PAYMENT DUE IN 30 DAYS. OVERDUE ACCOUNTS ARE SENT TO A COLLECTION AGENCY. IF THIS IS AN INSURABLE CLAIM, PLEASE FORWARD TO YOUR INSURANCE PROVIDER.

Phone #	Fax#
(403) 627-5333	(403) 627-3502

Pincher Creek Emergency Services Commission Fire Rescue Report

te of Service (Y/M/D) Respond		ahwa a 3		
ne Received Time Responded O212 C 21 Q	rived On Scene Left Scene	IAI Station In Se	nice OSO	Total Hrs 548
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Engine 12 Engine	ne 31 / Engine 71	Command 1	LT 1	Ambulance 2
Engine 14 Engir	ne 61	Command 2 / Command 3		Ambulance 3
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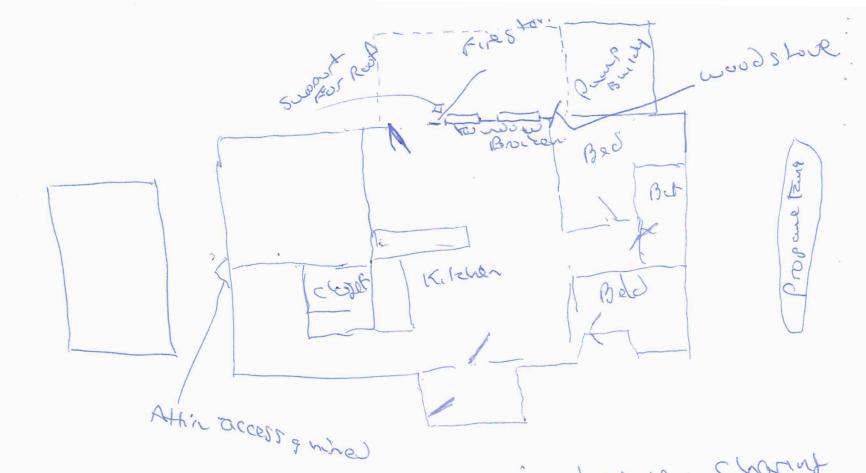
MVC's and Specialty Rescue Information Make License Plate Serial # Other Info. Insurance Company Location Policy # OWNER Surname OWNER Given Name OWNER Mailing Address City Prov. OWNER Home Phone Occupants Other Phone Postal Code Disconnect Salvage & Fire Medical Secure Scene Traffic Control HAZMAT Specialty Extrication Battery Overhaul Suppression Make License Plate Model Year Color Serial # Other Info. Insurance Company Location Policy# OWNER Surname OWNER Given Name OWNER Mailing Address City Prov. Occupants OWNER Home Phone Other Phone Postal Code Disconnect Salvage & Fire HAZMAT Medical Secure Scene Extrication Traffic Control Specialty Battery Overhaul Suppression Make Model Year Color License Plate Other Info. Serial # Policy# Insurance Company Location OWNER Surname OWNER Given Name Prov. OWNER Mailing Address City Occupants Postal Code OWNER Home Phone Other Phone Disconnect Salvage & Fire Medical Secure Scene Extrication Traffic Control HAZMAT Specialty Battery Overhaul Suppression Chace ther Information: wo colo acced 01 Caca. ner las accoss 12915h On wo 000 mong

Pincher Creek Emergency Services Commission Fire Rescue Report

Date of Service (YM/D) ADADITATION Responded DRIVER Surname	Responded To	Consti		Centy). Total His 6 LOC
DRIVER Mailing Address		City	Prov.	Postal Code
Hame Phone	Other Phane	Police Name/No	Detachment	
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We put out	- nothe fire. W	ent to pincher for	r fuel c	Lian
hose and fi	I the air bottle	s. Helped with	hose in	A 1
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	trude	is warm & un	thawed.	
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Engine 12	Engine 31 / Engine 71	Command 1	LT 1	Ambulance 2
Engine (14)	Engine 61	Command 2 / Command 3		Ambulance 3
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Fire Rescue Report

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FEMILE: MIND: Engine 1 Engine 15 Tender 1 Rescue Ambulance Engine 2 Engine 31 Command 1 Ambulance 1	פתח יייים בייים אויים מייים לייים	Other Phono	Police Name/No	Detaclaneol	
Figure 1 Engine 15 Tender 1 Rescue Ambulance 1 Engine 37 Command 1 Ambulance 1	vent Number	0094036			
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Engine 14 Engine 43 Command 2 / Command 3 Ambulance 2	Engine 1	Engine 31	Command 1	Ambulance 1	



Fire extended to Root after showing heavy charing in the Center of the aftic extending to the Delta end - round bag of ashes of multiple melt holes Near Kirl Start Location

- Possible (Likely Fix cross Related to Ashes and embers Remain)
From wood stove (occled in Living Room

Lethbridge Fire/EMS Dispatch Incident Report

CAD Event #:

F20094036

Incident Date:

12-27-2020 02:12:01

Clear Time: 12-27-2020 07:59:15

Common Place

Name:

Address:

MD OF PINCHER CREEK

Cross Streets:

RNG RD 25A AND UNNAMED

Type of Incident:

69D06 - STRUCTURE FIRE RESIDENTIAL

(SINGLE)

Complainant Name:

Complainant Phone:

Complainant

Address:

Weather Conditions: MIST

Wind Direction:

Е

Wind Speed:

8

Temperature:

-7

Humidity:

94

CAD Operator

Notes:

- 02:12:01 ALARMS GOING OFF, OUTSIDE THE DOOR THERE IS AN ELECTRICAL OUTLET ON FIRE
- 02:12:01 Chief Complaint: Structure Fire
- 02:12:01 KQ: 1: The caller is on scene (1st party).
- 02:12:01 KQ: 2: Flames are visible.
- 02:12:01 KQ: 3: The incident involves a single-family residential structure.
- 02:12:01 KQ: 4: A single-level structure is involved.
- 02:12:04 R:TAC1
- 02:12:25 KQ: 5: No one is trapped inside the structure.
- 02:12:25 KQ: 6: The exact location of the fire is: OUT ON THE BACK DECK, OUTLET
- 02:12:25 KQ: 7: No one is reported to be injured.
- 02:14:18 CATS ARE STILL IN THE HOUSE
- 02:14:32 NO PEOPLE INSIDE THE HOUSE
- 02:15:53 BUSINESS IS
- 02:18:31 FIRE IS ON THE FAR SIDE OF THE HOUSE, CALLER HAS MOVED ALL VEHICLES SO CREW CAN
- 02:18:31 GO RIGHT IN
- 02:19:44 CALLER COULD SEE SPARKS STARTING IN THE HOUSE WHEN THEY STARTED

EVACUATING

- 02:21:20 CALLER CAN SEE THE SMOKE COMING UP FROM THE BACK OF THE HOUSE NOW
- 02:21:54 HOUSE JUST TO THE WEST OF THE WEIGH SCALES, DIRECTLY NORTH OFF HIGHWAY 3
- 02:23:07 THERE IS A SMALL BREEZEWAY SEPERATING THE HOUSE FROM A BARN FULL OF

CHICKENS AND

02:23:07 DUCKS

- 02:23:27 SOMEONE WILL WAIT AT THE END OF THE DRIVEWAY, TO DIRECT CREWS TO THE HOUSE
- 02:24:21 CALLER CAN SMELL THE FIRE NOW, THE SMOKE IS GETTING VERY HEAVY AROUND THE HOUSE
- 02:26:06 | REQUEST EMS |: ANY EMS HOT
- 02:26:09 Unit LNDFE14 status changed to ER (Enroute).
- 02:26:09 Unit PCFE11 status changed to ER (Enroute).
- 02:26:14 ~AHS(EMS) has created event E20237343
- 02:26:31 ~AHS(EMS 2020-12-27T09:26:24Z): Unit PINC-4A2 status changed to DP (Dispatched).
- 02:26:31 ~AHS(EMS 2020-12-27T09:26:24Z): ^AFRRCS sent to 4111290 : 10.174.29.172 : PINC-4A2
- 02:26:36 ~AHS(EMS 2020-12-27T09:26:27Z): ^AFRRCS sent to 4110714 : 10.174.26.188 : PINC-4A2
- 02:26:36 ~AHS(EMS 2020-12-27T09:26:28Z): ^AFRRCS Received on 4110714 : 10.174.26.188 : PINC-4A2
- 02:26:46 ~AHS(EMS 2020-12-27T09:26:39Z): Unit PINC-4A2 status changed to EN (Enroute).
- 02:28:11 NO FLAMES YET
- 02:28:25 BUT CALLER IS PARKED FAR AWAY FROM THE HOUSE
- 02:28:41 Unit PCFC01 status changed to DP (Dispatched).
- 02:28:43 Unit PCFC01 status changed to ER (Enroute).
- 02:31:00 SOMEONE AT THE END OF THE DRIVEWAY TO FLAG DOWN CREW, WILL ALSO HAVE A VEHICLE
- 02:31:00 WITH HAZARD LIGHTS ON
- 02:31:51 TWO CATS ARE STILL IN THE HOUSE
- 02:34:45 CALLER STATES THERE IS MORE LIGHT VISIBLE FROM THE HOUSE
- 02:35:37 Unit LNDFE14 status changed to AR (Arrived).
- 02:37:16 Unit PCFC01 status changed to AR (Arrived).
- 02:40:13 CONFIMRED WORKING FIRE ON C SIDE OF RES EXTERIOR
- 02:44:13 Unit PCFE11 status changed to AR (Arrived).
- 02:57:49 ~AHS(EMS 2020-12-27T09:57:44Z): Unit PINC-4A2 status changed to AR (Arrived).
- 03:19:04 Unit BVMFPAGE status changed to DP (Dispatched).
- 03:19:06 Unit BVMFPAGE status changed to AK (Acknowledge).
- 03:20:06 PINCHER COMMAND REQUESTING DISPATCH TO PAGE OUT BEAVER MINES FIRE FOR MORE
- 03:20:06 MANPOWER
- 03:39:42 Unit BVMFE31 status changed to DP (Dispatched).
- 03:39:45 Unit BVMFE31 status changed to ER (Enroute).
- 03:39:45 Unit BVMFPAGE status changed to AS (Available at Quarters).
- 03:52:24 Unit BVMFE31 status changed to AR (Arrived).
- 03:57:00 FIRE NOW UNDER CONTROL
- 03:57:04 2020/12/27 03:57:04 Situation Under Control for set Incident Command Times.
- 03:57:21 CREW WILL STILL BE REMAINING ON SCENE TO CHECK FOR HOT SPOTS
- 04:03:16 ~AHS(EMS 2020-12-27T11:03:05Z): ^AFRRCS Read on 4110714 : 10.174.26.188 : PINC-4A2
- 05:48:39 Unit PCFC01 status changed to RS ().
- 05:48:42 ~AHS(EMS 2020-12-27T12:48:36Z): Unit PINC-4A2 status changed to AM (Available Mobile).
- 05:49:29 Unit LNDFE14 status changed to RS ().
- 05:58:42 Unit BVMFE31 status changed to RS ().
- 06:05:38 Unit PCFE11 status changed to RS ().
- 06:34:22 Unit BVMFE31 status changed to AV (Available).
- 07:49:03 Unit PCFC01 status changed to AV (Available).
- 07:59:09 Unit PCFE11 status changed to AV (Available).

THE RESERVE THE PROPERTY OF THE PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROPER	deservation which	
	DP	12-27-2020 03:39:41
BVMFE31	ER	12-27-2020 03:39:43
	AR	12-27-2020 03:52:23
	RS	12-27-2020 05:58:41
	AV	12-27-2020 06:34:21
	DP	12-27-2020 03:19:03
BVMFPAGE	AK	12-27-2020 03:19:06
	AS	12-27-2020 03:39:44
	DP	12-27-2020 02:25:22
	ER	12-27-2020 02:25:24
	AV	12-27-2020 02:25:38
LNDFE14	DP	12-27-2020 02:25:54
LINDIEIT	ER	12-27-2020 02:25:57
	AR	12-27-2020 02:35:36
	RS	12-27-2020 05:49:28
	AV	12-27-2020 07:59:11
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LNDFPAGE	T	12-27-2020 02:16:11
Reprint plat high the service was a rest to do and and show I you see this plat yet a restoration as a final black to be a service as a service	AS	12-27-2020 02:25:59
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PCFC01	AR	12-27-2020 02:37:15
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25 Tr. och tylen 1971	ļL	12-27-2020 02:23:59
		12-27-2020 02:24:00
PCFE11		12-27-2020 02:44:12
		12-27-2020 06:05:37
		12-27-2020 07:59:08
		12-27-2020 02:12:11
PCFPAGE		12-27-2020 02:13:05
	AS	12-27-2020 02:24:45

100

Recommendation to Council

TITLE: Property Tax	Write-Off – Houston	Oil and Gas Ltd.	OF PINCHES CUE			
PREPARED BY: Meghan Dobie DATE: March 3, 2021						
DEPARTMENT: Finance						
		ATTACHMENTS:				
Department Supervisor	Date		from BDO to creditors ance – Houston Oil and			
	APPRO	OVALS:				
XM)	MARCH 3,2021	Jones	03 Mar. 2021			
Department Director	Date	CAO	Date			

RECOMMENDATION:

That Council write off the property taxes owing from Houston Oil and Gas ltd. in the amount of \$73,640.25 through the Tax Rate Stabilization Reserve (6-12-0-735-6735)

BACKGROUND:

Houston Oil and Gas owes the MD \$73,640.25 and has gone bankrupt. Under bankruptcy proceedings, when it comes to claims for linear property taxes, the MD is an unsecured creditor, therefore cannot go after a purchaser for collection of outstanding property taxes.

Pieridae is now the legal owner of tax rolls 7340.000 and 7350.000 which were previously owned by Houston Oil and Gas. Pieridae will pay the current year property tax on these rolls (2021 onwards), however is not liable for previous taxes and penalties owed.

Based on the information provided and letter from BDO we can reasonably say the probability of collecting the outstanding taxes is low. Under GAAP (Generally Accepted Accounting Principles), when the amount of a loss is known with sufficient precision, and there is no realistic prospect of recovery, the amount should be written off.

FINANCIAL IMPLICATIONS:

\$73,640.25

Presented: Council

Date of Meeting: March 9, 2021



Tel: 403 777 9999 Fax: 403 640 0591 www.bdo.ca BDO Canada Limited 110, 5800 - 2nd Street SW Calgary, AB T2H 0H2 Canada

To the Creditors of Houston Oil & Gas Ltd.

February 2, 2021

Please be advised that on January 20, 2021, the Court of Queen's Bench of Alberta granted an Order authorizing and directing BDO Canada Limited ("BDO") in its capacity as Receiver and Manager of Houston Oil & Gas Ltd. ("Houston") to file an assignment in bankruptcy on behalf of Houston.

On February 1, 2021, Houston was assigned into bankruptcy and BDO has been appointed as trustee (the "Trustee") of the bankrupt estate (the "Estate"). In this regard, enclosed are the following documents:

- Notice of Bankruptcy, First Meeting of Creditors (Form 68)
- "Preliminary" Statement of Affairs (Form 78)
- Proxy (Form 36)
- Proof of Claim (Form 31)

The "Preliminary" Statement of Affairs has been compiled by the Trustee from available books and records so as to avoid any delay in the administration of the Estate. Should the Trustee be able to obtain a sworn Statement of Affairs from a representative of Houston, we will make a copy available in due course.

The First Meeting of Creditors (the "Meeting") is scheduled to be held on February 22, 2021 at 9:30 a.m. MST. In light of the COVID-19 Pandemic (the "Pandemic"), the Meeting will be held by telephone conference. Dial-in instructions will be provided to those creditors filing Proofs of Claim and requesting the dial-in instructions from the Trustee prior to the date of the Meeting.

In order to ensure that Proofs of Claim are processed on a timely basis in advance of the Meeting, please email your completed Proof of Claim form along with the appropriate supporting documentation to ilbeauchamp@bdo.ca or via fax to 403-640-0591.

We can advise that based on information available to date, the Trustee does not anticipate any funds will be available from the Estate for distribution to creditors.

Should you have any questions or concerns, please contact Jerri Beauchamp at 825-509-0394.

Yours very truly,

BDO Canada Limited, in its capacity as Trustee of the Estate of Houston Oil & Gas Ltd. and not in its personal capacity

Per: Marc Kelly

Senior Vice President

enclosures: as above

System: 2021-02-18 3:01:06 PM

User: JoyceMG

MD of Pincher Creek Tax Roll Trial Balance

All Roll #'s

All Balances

From Customer HOUS001 to HOUS001 All Tax Classes

All Roll Statuses

Roll #	Name	>= 2021	2020	2019	2018	<= 2017	Total	Class
2430.010 7340.000 7350.000	Houston Oil & Gas Ltd Houston Oil & Gas Ltd Houston Oil & Gas Ltd	\$0.00 \$0.00 \$0.00	\$767.07 \$3,035.10 \$7,957.69	\$1,325.91 \$11,953.18 \$9,656.40	\$1,649.03 \$11,784.98 \$9,653.96	\$1,759.36 \$6,806.97 \$7,290.60	\$5,501.37 \$33,580.23 \$34,558.65	
Report Tot	al:	\$0.00 =======	\$11,759.86	\$22,935.49	\$23,087.97	\$15,856.93	\$73,640.25	=======================================

Page: 1

Total number of Rolls: 3

AES, February, 2021

- February 1, dams and Intensive Livestock Operation (ILO) list for deadstock program
- February 2, equipment, safety, dams
- February 3, ASB Meeting, reporting, file management
- February 4, meeting follow up (next season contract/notice discussions), toxicant reporting, seed cleaning plant visit
- February 5, vacation day
- February 8, personnel & hiring, safety, contractor management
- February 9, mapping, GIS prep
- February 10, JHS meeting, deadstock bin repairs
- February 11, doctors appointment (vacation)
- February 12, letter for ASB, budget reporting
- February 15, STAT
- February 16, budget reporting (gravel pits, inventory), Parks weed control discussions
- February 17 19, vacation time taken
- February 22, general shop & office (bringing things up from vacation time taken), SWIM meeting
- February 23, discussions with CFIA, Parks, Working Well, Foothills Forage & Grazing
- February 24, ASB Package, policies, reporting, Kelly meeting
- February 25, contact agencies about weed control for 2021, airport
- February 26, seed samples, equipment & budget

Sincerely,

Shane Poulsen, Agricultural Fieldman

AES, March, 2021

- March 1, safety inspection (administration), deadstock bin inspections, repairs & cleaning
- March 2, meeting with CFIA, budget, reporting
- March 3, PW Safety meeting, ASB Meeting
- March 4, Working Well workshop
- March 5, dams meeting and dam safety, setting season for Ag Pests work (ie; Clubroot, grasshoppers)
- March 8, Bistrainer (safety), contractor management
- March 9, rental equipment, mapping, GIS prep
- March 10, JHS meeting, updating files (server & paper)
- March 11, SRD information package (mapping & records)
- March 12, summer weed program planning, crew computers, GIS & data management
- March 15, AWRAC (Alberta Weed Regulatory Advisory Committee) meeting (conference call)
- March 16, South Region AAAF Meeting, reporting
- March 17, general shop & office, SWIM meeting
- March 18, review of purchasing for upcoming season
- March 19, equipment, safety, dams
- March 22, SWIM meeting, safety kits (first aid, trucks, binders)
- March 22, 23, resume reviews, personnel & hiring
- March 23, MRF software/hardware call
- March 24, ASB Package, policies, strategic plan
- March 25, provincial reporting (if out yet), safety forms and other related safety items
- March 26, seed samples, equipment & budget
- March 29, premix & rental equipment procedure for 2021
- March 29 31, Patton Park gophers (weather permitting)
- March 30, Strategic Plan & provincial funding, reporting
- March 31, start getting sprayers on trucks

Sincerely,

Shane Poulsen, Agricultural Fieldman

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Feb. 24, 2021 -Mar. 09, 2021

DISCUSSION:

Feb. 24	Post Council follow-up with SMT (Senior Mgmt Team) and Exec Asst Meeting with Invest Alberta
	Covid Conference Call with Gov. of Alberta, AHS and Dr. D. Hinshaw
Feb. 25	Operations meeting with Dir Ops and PW Mgmt
	Microsoft Teams meeting with IT Specialist
	PC Emergency Services Meeting
Feb. 26	RMA Post-Provincial Budget Meeting
	Social Needs and Community Health Assessment Meeting
	MCCAC (Mun. Climate Change Action Centre.) Meeting with SASCI
	Gravel Inventory review with Dir Fin, Dir Ops. And PW Superintendent
Mar. 01	Meeting with Dir Ops
	Planning meeting with Dir Planning for proposed new Transfer Station
3.6 00	Safety Training
Mar. 02	EAC (Emergency Advisory Comm) Meeting
	ABTT (Alberta Trace Together) App 2.0 release meeting with AHS
	Planning Meeting – IDP with Village of Cowley
M 02	MPC Meeting
Mar. 03	Mun. of CNP and MDPC Ag Fieldman meeting for review of services
	Covid Conference Call with Gov. of Alberta, AHS and Dr. D. Hinshaw
Mar. 04	Agriculture Service Board Meeting
Mar. 04	Mediator process review with CAO from the Town REMO contract review with CAO from the Town
	MCCAC contract review with CAO from the Town
	PC Emergency Services proposed changes review with CAO from the Town Administration Building Inspection
Mar. 08	SMT Meeting (Senior Mgmt Team)
iviai. Uo	EAC (Emergency Advisory Comm) Meeting – Special Meeting for DEM contract
	Ag Services Agreement follow up meeting with Mun. of CNP
	11g betwees regreement follow up meeting with with of Civi

Numerous other meetings throughout this period to address any issues or tasks from the Feb 23th meeting.

Upcoming Meetings

- Mar. 10 JHSC Joint Health & Safety
- Mar. 11 Patton Park Spring Meeting
- Mar. 16 & 17 RMA Spring Convention

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Feb. 24, 2021 – Mar. 09, 2021.

Prepared by:

Troy MacCulloch, CAO

Date: Mar. 04, 2021

Respectfully presented to:

Council

Date: Mar. 09, 2021

Council Meeting – 09 March, 2021

TITLE: MCCAC Municip	pal Energy Manager Pr	ogram	PINCHES COMMISSION OF THE PROPERTY OF THE PROP			
PREPARED BY: CAO						
DEPARTMENT: Admin						
Department Supervisor	Date	Manage				
	APPRO	OVALS:				
Department Director	Date	Troy	53 May 2621 Date			

RECOMMENDATION:

That Council enter into the Municipal Climate Change Action Centre (MCCAC) Program for a two year term, and further;

That Council agree that the Town of Pincher will be designated as the lead municipality for the application, and further;

That Council fund the 2021 contribution, up to maximum of \$10,000 from the tax rate stabilization reserve, with the 2022 contribution to be included in the 2022 budget.

BACKGROUND:

MCCAC Program will cover 80% of eligible expenses, each year for two years and up to \$80,000.00 per year for the term.

SASCI is committed to supporting the Town and M.D. in capitalizing on this opportunity by way of assisting with:

- preparation of an Expression of Interest and Application for Funding;
- preparation of a scope of work and job description for a Municipal Energy Manager;
- hiring and oversight of a qualified Municipal Energy Manager;
- meeting the funder's reporting requirements.

SASCI's hope is that this opportunity can be leveraged to establish a long-term community capacity for advancing energy innovation in local governments, enterprises and households.

Presented to: Council Meeting Date of Meeting: 09 March, 2021

Page 1 of 2

Request for Decision of Council

Council Meeting – 09 March, 2021

FINANCIAL IMPLICATIONS:

Up to \$10,000.00 per year for each of the two year term. Year one will be funded by the tax rate stabilization reserve, while year two can be properly budgeted through operations in 2022.

Presented to: Council Meeting Date of Meeting: 09 March, 2021



Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0

Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

March 2, 2021

To:

La Vonne Rideout

Director of Community Services, Town of Pincher Creek

Troy McCulloch

Chief Administrative Officer, M.D. of Pincher Creek

Re:

MCCAC Municipal Energy Manager Program

La Vonne and Troy;

The Municipal Climate Change Action Centre (MCCAC) provides funding for Alberta municipalities with less than 150,000 residents to employ a Municipal Energy Manager to undertake the following:

- develop a customized energy management plan;
- perform an energy audit on the highest energy-consuming municipal building;
- implement projects to reduce energy consumption, costs, and emissions, and;
- achieve at least a 5% reduction in related GHG emissions.

The MCCAC's Municipal Energy Manager Program will cover 80% of eligible expenses up to \$80,000 per year for two years. Smaller municipalities are encouraged to partner with neighbouring municipalities to share an energy manager, with one municipality in the partnership submitting the application, signing the Funding Agreement and managing funds on behalf of the partnership.

SASCI wishes to support the Town and M.D. of Pincher Creek in partnering to capitalize on this opportunity. SASCI will collaborate with Town and M.D. staff to prepare and submit an Expression of Interest (EOI); to prepare and submit a full application for funding; to develop a position description; to hire a qualified person for the position and oversee their work, and; to fulfill MCCAC reporting requirements.

We hereby request that the Town and M.D. formally discuss this proposed partnership to validate its merit, commit to contributing 20% of eligible costs to a maximum of \$20,000 per year for two years, and decide which municipality will submit the application to MCCAC. As soon as the Town and M.D. have expressed formal support, SASCI will begin searching for sources of funding to reduce financial burdens to the Town and M.D.; to support energy-related projects; and to support the Energy Manager position beyond two years. SASCI will also identify and engage other prospective partners for the initiative, with Town and M.D. approval and support.

Respectfully,

James Van Leeuwen

Chairperson

Southwest Alberta Sustainable Community Initiative (SASCI)

www.sasci.ca

From: Hodge, Ryan < Ryan. Hodge@rcmp-grc.gc.ca>

Sent: February 22, 2021 10:24 AM

To: Troy MacCulloch <AdminCAO@mdpinchercreek.ab.ca>; Cao <cao@pinchercreek.ca>

Subject: FW: PAC Meeting March 24th

Troy/Laurie,

I have arranged for the next Police Advisory Committee meeting to happen on March 24 at 1900h. I would like this meeting to be the police planning meeting for the year. If any elected officials would like to participate in this process this will be the official meeting. If they cannot attend the virtual meeting then they can always reach out to me directly with their suggestions.

I will leave it in your capable hands to distribute as appropriate.

Regards,

Ryan

From: FCSS < fcss@pinchercreek.ca>
Sent: February 18, 2021 12:25 PM

To: Clara Yagos <<u>vagosc@lrsd.ab.ca</u>>; FCSS <<u>fcss@pinchercreek.ca</u>>; Greg Freer

Subject: PAC Meeting March 24th

Good Morning All;

We have a consensus. The March 24 Police Advisory Committee meeting will convene at 7:00 PM. See call-in coordinates below.

Police Advisory Committee Wed, Mar 24, 2021 7:00 PM - 8:30 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/518652149

You can also dial in using your phone.

Canada (Toll Free): 1 888 455 1389

Canada: +1 (647) 497-9391

Access Code: 518-652-149

New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/518652149

Thanks,

David Green Coordinator Pincher Creek and District FCSS

Cralyn Property Management

Box 2499 Pincher Creek, AB. T0K 1W0

Phone: (403) 627-4300 Fax: (403) 904-4301

Feb 22, 2021

Attn: MD of Pincher Creek Council

RE: #1 – 217 Hamilton Ave, Lundbreck, AB, T0K

I am writing you this letter on behalf of Ken/ Marcia Jewett, also as the Property Manager of Lundbreck Mobile Estates.

I have recently been informed that Deanna Haslam of #1-217 Hamilton Ave has passed away. In regards to this I am aware that there is a current balance on taxes owing in the amount of \$168.19 for 2020, Also an approximate balance of \$24.22 for Jan/ Feb 2021. I have spoke with a family member and they are not taking any responsibility of any balances owing.

We are asking the MD council to forgive the current tax balance of Deanna Haslam at this time.

We ask for this forgiveness as the Mobile Park owners will be out of pocket to have the mobile removed for safety reasons.

If there are any question on this issue you can contact Linda at Cralyn Property Management at any time.

Thank you
Linda Ykema
Owner/ Operator Cralyn Property Management



February 23, 2021

Alberta Energy Regulator (AER) – Directive 067 Feedback Suite 1000, 250 – 5th Street SW Calgary, AB T2P 0R4

Dear Regulator,

RE: Westlock County Concerns Regarding Proposed Changes to AER Directive 067

At the County Council Meeting of February 23, 2021 Westlock Council passed a resolution to forward a letter of concern to the AER. Westlock County has significant concerns regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.

Westlock County (for the tax years 2015 – 2019) has written off \$ 2,377,848 with an additional \$702,000 anticipated for 2020 for a total of \$3,079,848. The annual levy is approximately \$ 11,000,000. These write-offs represent an average of 7% of our annual levy over the past four years. Included in these write-offs is \$137,082 in uncollected School Tax and DIP Requisitions, which have been recovered through the PERC and DIRC Grant program. In addition, \$20,320 of uncollected Senior's Housing requisitions are included in the write offs and to date are not recoverable.

In principle Westlock County Council supports changes to this Directive which better protects the interests of all Alberta residents. The proposed changes to the AER that protect the required funding of the province's Orphan Well Fund and ensure the payment of all provincial fees and royalties is encouraging. It is disappointing though to see that the AER has elected to ignore calls (for more than three years now) from over eighty (80) rural municipalities seeking to ensure that the AER (and the Province of Alberta) act to protect municipal taxation and security powers relating to insolvent Licence Holders (or those continuing operations under bankruptcy protection).

Many operators are defaulting on municipal taxes owed (including School and Seniors Foundation levies) which are assessed by (and ultimately owed to) the Province of Alberta. It is disappointing that the AER has ignored these municipal calls and decided not to address these well documented and often communicated concerns.

Westlock County requests that the AER include the following three (3) necessary amendments in conjunction with the current update of Direction 067:

- 1. <u>"Section 5 Maintaining Eligibility"</u> the AER should immediately revoke the licenses of continuing viable License Holders choosing not to pay all (or any) of their municipal tax obligations.
- 2. <u>"Section 4.5) -Unreasonable Risk (Obtaining General Licence Eligibility)"</u> the AER should not authorize or permit the purchase or transfer of any licences involving an existing oil or gas licence holder (or operator) currently in default of any municipal tax obligation anywhere in Alberta and
- 3. <u>"Section 4.5) Unreasonable Risk (Obtaining General License Eligibility)</u>" the AER should initiate steps with the assistance of the Alberta Government (Municipal Affairs) to ensure that municipalities are recognized as secured creditors (through any bankruptcy involving Licence Holders) to secure and collect that municipality's (and the province's) taxes levied and owed.

Alberta's rural communities are the municipalities that own and are expected to safely maintain the important infrastructure necessary for the oil and gas industry to succeed. As a partner in this success the fair assessment and collection of municipal taxes (including provincial taxes levied for school and seniors) is foundational to the support and maintenance of this infrastructure by our municipality.

Sincerely,

Jared Stitsen Reeve

CC:

Glenn van Dijken, MLA Shane Getson, MLA Provincial Caucus Member Communities – RMA Member Communities - AUMA From:

To: Request for Agenda Addition for March 9 council meeting

Cc: February 27, 2021 9:02:26 PM

Subject: Date:

The Castle Mountain Community Association CMCA in cooperation with CMR is requesting the Municipal Districts endorsement of a proposed skating rink at Castle Mountain Resort. The CMCA is applying for the CO-OP Community Spaces grant and one of the requirements is a letter of endorsement from the MD. The proposed rink is intended to provide a non-boarded recreational venue for the community and visitors. Would it be possible to have this request to be included in the agenda at the March 9, 2021 council meeting?

The contact person is Glenn Armstrong CMCA director, armstronggs@gmail.com, 403-627-3713.

Thanks Glenn Armstrong CMCA From: Louise Albert
To: MDInfo

Subject: Have Your Say - Update on Alberta Coal Policy

Date: March 2, 2021 3:36:57 PM

Dear Reeve Brian Hammond:

Further to my letter dated February 3, 2021, I confirm that the Government of Alberta reinstated the Coal Policy on February 8, 2021. While this is a positive step, we must continue to be actively involved in protecting the Eastern Slopes of the Rockies. While the Coal Policy has been reinstated, coal exploration in these areas continues, which is concerning.

The Government of Alberta has indicated that it will begin public consultation on March 29, 2021. Please continue to send letters and have your voice heard as part of these discussions. We must ensure that these lands are protected for future generations to come.

If you have any questions, please do not hesitate to contact me directly.

Thank you, Louise Albert on behalf of Mayor Craig Snodgrass

Craig Snodgrass Mayor of High River



"Doing It Better, Being Innovative & Daring To Be Different"
Ph: 403.603.3413
www.choosehighriver.ca
www.highriver.ca

From: Disha Panchal
To: MDInfo

Subject: Please take a moment to protect Alberta youth from flavoured vaping products

Date: March 3, 2021 10:08:22 AM

Attachments: image001.png



Mr. Brian Hammond Reeve M.D. of Pincher Creek No. 9 PO Box 279 Pincher Creek AB TOK 1W0

March 03, 2021

Dear Reeve Brian Hammond;

Re: <u>Please take a moment to protect Alberta youth from flavoured vaping products</u>

Fifty-thousand Alberta youth in grades 6 to 12 are now using nicotine vaping products and the vast majority are flavoured.

Flavourings are a primary reason why kids are drawn to vaping products and there are many to choose from including cherry, chocolate, banana, mint, grape, menthol, fudge, mango—and the list goes on.

Tobacco and vaping companies have been very creative in targeting children and youth with highly addictive and enticing flavoured products and aggressive marketing campaigns.

Don't let tobacco and vaping companies target Alberta kids with flavoured nicotine products.

You can help us secure a provincial ban on these appealing and addictive products. It's as easy as 1-2-3.

- 1. Sign our online petition
- 2. Send a quick message to your MLA
- 3. Urge your friends and followers to do the same

With your help we can protect Alberta youth from flavoured vaping products.

Thank you for your prompt attention to this important request.

Sincerely,

Disha Panchal Campaign Coordinator

To

Reeve Hammond and Council Municipal District of Pincher Creek No.9 PO Box 279 1037 Herron Avenue Pincher Creek, AB TOK 1W0

Re: Community Garbage Bin Schedule

Dear Reeve Hammond and Council,

We hope this letter finds you all well during these challenging times. We are writing regarding the dumping schedule of the public bins located on our premise. We truly appreciate the partnership that we have had with the MD providing a location for community collection bins on our premise with the MD provisioning collection services. We know that this service is well appreciated by hamlet and county residence alike. It has been so well utilized by residence that the bins are often overwhelmed before they can be emptied.

It is for this reason that we request you consider increasing the collection schedule to twice a week to ensure garbage is not being piled beside the bins.

For Further Detail:

In the last year we have seen a significant influx of garbage into the communal bins from members of the hamlet, county residence and tourist traffic. This leads to garbage being piled up around the bin, on top of the bin, and sometimes being thrown into the cardboard recycling, which contaminates that bin and which in turn must be thrown out instead of recycled.

This backlog of garbage has the following effects:

- 1. It is very unsightly to have garbage piled up around the bin and is having a negative effect on our community aesthetic and potentially our business. We have received a number of community complaints regarding this.
- 2. We often must ask people to wait for the next week to drop their garbage off, which some members of the community respect, while others just choose to stack the garbage on and around the bins.
- 3. We often must keep bags of garbage inside our store if the bin is over full, as we do not wish to add to the garbage pile further. This is less than ideal, particularly in a food establishment and significantly impacts our ability to receive product shipments.

Beaver Mines General Store



Box 1256 Pincher Creek, AB

www.beaverminesstore.ca office@beaverminesstore.ca



4. Many members of the community are out walking their dogs early in the morning, and we also have staff members that come in very early in the morning. We have a very pressing concern that at some point the exposed garbage will attract large wildlife, which could prove to be very dangerous for community members as well as our employees that are out and about during quieter times when wildlife is more likely to be present.

Thank you very much for your time and consideration, and we look forward to hearing from you soon.

Sincerely,

Jeff McLarty

General Manager



City of Lethbridge

February 17th, 2021

The Honourable Jason Kenney, Premier Province of Alberta

Email: premier@gov.ab.ca

Dear Premier Kenney:

RE: Protection for the Rocky Mountains - Eastern Slopes and Watersheds Surface Coal Mining in Southwest Alberta – Grassy Mountain Project

On behalf of Lethbridge City Council, I'd like to express our appreciation for the recent decision by the Government of Alberta to re-instate the 1976 Coal Policy.

As was clearly expressed by the public response to news that surface mining projects were slated for development at the headwaters of the Oldman River in the Crowsnest Pass, the protection of our water resource and natural landscapes in southwest Alberta are of paramount importance to the City of Lethbridge and indeed all Albertans.

We request that the Government of Alberta take the following measures in regards to any current and all future coal mining projects on the eastern slopes:

- 1. Bring forward a comprehensive public consultation on any proposed changes to the 1976 policy; and
- 2. Complete a thorough and complete analysis of potential watershed impacts that will result from allocating water to mining operations that could impact the supply of water to existing and future downstream users;
 - a. Complete a thorough and complete analysis of potential water quality impacts from mining operations, including but not limited to, higher levels of selenium in the river systems; and
 - b. Complete a thorough and complete analysis of the effectiveness of selenium mitigation technologies; and

/ . . 2

- c. Commit to ongoing monitoring and testing for selenium levels in Alberta river systems. Establish selenium thresholds for water safety and procedures to cease mining operations when thresholds are exceeded; and
- 3. Lethbridge City Council also asks the Government of Alberta to review the Mine Financial Security Program to ensure that it is properly financed to ensure reclamation of any project that may go ahead, so Albertans don't end up with another abandoned well program and/or if the environmental issues are not dealt with in advance, that there is money to do proper clean-up; and
- 4. Lethbridge City Council request a full stop on any and all Water Allocation amendments, including those to the Oldman Basin Water Allocation Order, pending Public Consultation on a new Alberta Coal Policy and comprehensive review of the potential watershed impacts on the Oldman Basin; and
- 5. Lethbridge City Council voices support on the Stop Work Orders for all existing exploration.

Please find attached an excerpt from the Minutes of the City Council Meeting held on Tuesday, February 9th, 2021 indicating a unanimous vote by City Council to reaffirm our position on this matter.

Yours truly,

Chris Spearman, Mayor

Craig Dalton, City Manager

Chris Spew

City of Lethbridge

Copies to:

The Honourable Sonya Savage, Minister of Energy
The Honourable Jason Nixon, Minister of the Environment and Parks
The Honourable Jonathan Wilkinson,
Federal Minister of the Environment and Climate Change
Nathan Neudorf, MLA Lethbridge East
Rachael Harder, MP, Lethbridge
Lethbridge City Council



February 19, 2021

MD of Pincher Creek Reeve and Council,

We would like to formally invite you to our Annual General Meeting on Wednesday March 17 at 5:30p.m. This years AGM will be held virtually on zoom, the meeting ID is: 836 8079 4878 & Passcode: 648314

There is no formal RSVP required as this will be a virtual meeting however your attendance is welcomed.

We appreciate the continued support from the MD of Pincher Creek and hope to "see" those who are available on the 17th.

Thank you,

Sam Schofield President

Pincher Creek & District Chamber of Commerce





Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays

Dear Chief Elected Officials:

I am writing to provide you with more information about Budget 2021, which my colleague, the Honourable Travis Toews, has tabled in the legislature. I would specifically like to provide you with details on the items in Municipal Affairs' Budget 2021 that affect municipalities the most.

To begin with, I am pleased to tell you that Municipal Affairs is investing more than \$1.7 billion overall to build stronger communities. Those funds will deliver important programs and services and will support effective governance and preserve public safety. I must also acknowledge that, as a result of several factors, including falling revenues and the ongoing costs of the COVID-19 pandemic, we need to reduce government spending in Alberta. Our goal is to do this while also continuing to provide significant infrastructure funding in the near term to support our economic recovery and help municipalities adjust to new levels of funding in future years.

Over the next three years, from 2021-24, as we all strive to live within our means, municipalities will receive about 25 per cent less in capital funding than they did in 2020-21. In real terms, that means Municipal Sustainability Initiative (MSI) capital funding will average \$722 million a year over that time. To support continued economic recovery and stimulus efforts, more of that funding will be made available up front, and less in subsequent years.

To help you adjust to a reduced average funding level, \$1.196 billion in MSI capital funding will be made available to municipalities and Metis Settlements in 2021, and \$485 million in each of the next two years. Additionally, municipalities and Metis Settlements will continue to receive the full \$30 million under the operating component of the MSI.

As you are aware, MSI was scheduled to conclude in 2021-22 and be replaced by legislated funding provided under the Local Government Fiscal Framework in subsequent years. Given the current circumstances and economic uncertainty, we are extending MSI for two years to stabilize provincial revenues before launching the Local Government Fiscal Framework in 2024-25. The baseline funding level for that first year of the LGFF will remain at \$722 million. We thank municipalities for understanding that this change was necessary to respond to the serious challenges we are all facing. The estimated 2021 MSI allocations are available on the program website.

.../2

I am also pleased to advise you that Alberta expects to receive \$255 million in federal funding under the Gas Tax Fund (GTF). The estimated 2020 GTF allocations are available on the program website. Links to the program websites with the MSI and GTF allocations are provided in the transmittal e-mail accompanying this letter.

MSI and GTF program funding is subject to the Legislative Assembly's approval of Budget 2021. Individual allocations and 2021 funding are subject to ministerial authorization under the respective program guidelines. Federal GTF funding is also subject to confirmation by the Government of Canada. You should expect to receive letters confirming MSI and GTF funding commitments in April.

To help municipalities respond to the requirements of the *Alberta Senate Election Act* and *Referendum Act*, our government is making \$10 million available to support costs associated with operating Senate nominee elections and referendums in conjunction with local elections. This funding will be available under the Alberta Community Partnership program, increasing the total program budget to \$25.4 million.

I am happy to say that funding to support local public library boards will remain stable, helping those groups provide a vital resource to residents through this especially trying time. I am also pleased to report that, due to some great work from our staff at the Surface Rights Board to reduce the backlog of landowner claims, we will be able to save \$600,000 in our yearly operating expenses.

This has not been, by any means, an easy time for Albertans. We understand the challenges that communities will continue to face in the months and years ahead. We remain committed to providing sustainable levels of capital funding to support critical local infrastructure, promote economic development, and enable local governments to continue to deliver the programs and services that Albertans depend on.

As Albertans, we are no strangers to adversity. We have overcome challenges in the past and we will continue to do so. I look forward to working with all of you to ensure that Alberta overcomes today's challenges and shares in a bright and prosperous future together.

Sincerely,

Ric McIver Minister TC Energy

450 - 1 Street S.W. Calgary, AB

Canada, T2P 5H1

Tel: 403-920-8191 Cell: 587-834-0658

Preston_seier@tcenergy.com



March 1, 2021

RE:

NOVA Gas Transmission Ltd. (NGTL) Application for the West Path Delivery 2022 (Project) under section 214 of the Canadian Energy Regulator Act (CER Act) Commission of the Canada Energy Regulator Potential Conditions for Comment

As directed by the CER, NGTL encloses a copy of the Potential Conditions for the NGTL West Path Delivery 2022 project, which the Commission may include in its decision regarding the Project.

TC Energy is a leading North American energy infrastructure company with over 65 years of experience and has an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

We strive to engage stakeholders early and often. We believe engagement is a two-way process and invite communities, landowners, and other interested stakeholders to share their questions and concerns with us so that we can provide information, follow up, and, where possible, incorporate input into our plans. Please do not hesitate to contact our Public Affairs department in regard to the proposed Project.

Sincerely,

Preston Seier Public Affairs, Canada West

Attached

C11682-1_CER_Letter_NGTL_West_Path_Delivery_2022_Potential_Draft_Conditions



Canada Energy Régie de l'énergie du Canada

Suite 210 517 Tenth Avenue SW bureau 210 Calgary, Alberta Calgary (Alberta)

517, Dixième Avenue S.-O. T2R 0A8

File OF-Fac-Gas-N081-2020-02 02 26 February 2021

Mr. Andrew Scott Consultation Coordinator O'Chiese First Nation P.O. Box 2127 Rocky Mountain House, AB T4T 1B2 Email andrew.scott@ochiesebc.ca

Mr. David Yee Regulatory Project Manager NOVA Gas Transmission Ltd. 450 - 1 Street SW Calgary, AB T2P 5H1 Email david yee@tcenergy.com

Mr. Matthew Ducharme Senior Legal Counsel NOVA Gas Transmission Ltd. 450 - 1 Street SW Calgary, AB T2P 5H1 Email matthew_ducharme@tcenergy.com

Dear Mr. Scott, Mr. Yee, and Mr. Ducharme:

NOVA Gas Transmission Ltd. (NGTL) Application for the West Path Delivery 2022 (Project) under section 214 of the Canadian Energy Regulator Act (CER Act) Commission of the Canada Energy Regulator Potential Conditions for Comment

The Commission of the Canada Energy Regulator (Commission) is continuing its assessment of the Project application filed by NGTL on 1 June 2020. As discussed in Procedural Direction No. 4 (C11532), the Commission is circulating potential conditions (Potential Conditions) to provide an opportunity for interested persons and NGTL to comment, should they wish to do so.

Background

Conditions are legal requirements that a company must meet to be allowed to construct and operate a project. If the Project is approved, the Order may be subject to conditions that must be satisfied prior to and during the construction and operation of the Project. The Commission has standard conditions that it applies to many section 214 Orders, for which NGTL has applied in this Application. The Commission also usually includes additional conditions to address issues specific to each project. Conditions imposed by the Commission are enforceable pursuant to the CER Act.

The primary purpose of conditions is to mitigate potential risks and effects posed by a pipeline project throughout its lifecycle so that it is designed, constructed, operated and maintained, and abandoned in a manner that protects property and the environment and



promotes the safety and security of the public. They work in combination with a variety of statutes, codes and regulations to enhance legal and regulatory requirements. Conditions are important tools in the responsible development of pipeline projects through all lifecycle phases (e.g., prior to and during construction, post-construction, operation and maintenance, and abandonment).

Potential conditions

Appendix II sets out Potential Conditions that the Commission may include in its decision with respect to the Project under section 214 of the CER Act. These Potential Conditions are based on the Commission's **initial** assessment of the Project application and **should not be taken to imply that the Commission has reached any determination on** whether the Commission should approve or deny an Order pursuant to section 214 or any other section of the CER Act.

The Potential Conditions may be revised or removed, and further conditions may be added, after the Commission has considered all of the evidence and any comments from interested persons and NGTL on the Potential Conditions and IR No .3 discussed below.

Opportunity to provide comments

Interested persons, including O'Chiese First Nation, who wish to file comments on either the Potential Conditions or NGTL's response to IR No. 3 may do so on or before 12 March 2021. NGTL may file comments on the Potential Conditions on or before 19 March 2021. Appendix I sets out the deadlines for comment.

General

The Canada Energy Regulatory (CER) is dedicated to the safety and well-being of its staff, Indigenous peoples, the public, and all those with whom we work closely. For more information on how the CER is continuing its regulatory oversight during the COVID-19 pandemic, please refer to the following update issued 11 December 2020: www.cer-rec.gc.ca/CovidProcessUpdate.

The CER's preferred filing method is online through its e-filing tool, which provides step-by-step instructions. If unable to file a document online, it may be filed by email to Secretary@cer-rec.gc.ca.

The Commission directs NGTL to serve a copy of this letter on all interested persons, by **2 March 2021**.

Please contact Jess Dunford, Director, at 403-472-6280, or 1-800-899-1265 if you have any questions.

Yours sincerely,

Signed by

Jean-Denis Charlebois Secretary of the Commission

Attachments

cc: Mr. Dean Cherkas, Director of Consultation, Stoney Tribal Administration, Email dcherkas@stoney-nation.com

Mr. Bill Snow, Consultation Manager, Stoney Nakoda Nation, Email bills@stoney-nation.com

Appendix I – Timetable of Events

Event	Responsible	Deadline
Interested Persons File Comments on Potential Conditions and NGTL's IR No. 3 response	Interested Persons	12 March 2021
NGTL File Comments on Potential Conditions	NGTL	19 March 2021
NGTL Requested Commission Decision Date	Commission	End of Q1 2021
Anticipated Decision on the Project	Commission	End of April 2021
Time Limit pursuant to subsection 214(4) of the CER Act for Commission Decision	Commission	14 June 2021

Appendix II – Potential Conditions for the Order pursuant to section 214 of the Canadian Energy Regulator Act (CER Act), if granted

These potential conditions may be revised or removed and further conditions may be added by the Commission.

In this document, the terms and expressions below (in bold) have the following meaning:

Application NGTL's application dated 1 June 2020 filed pursuant to

section 214 of the CER Act.

Commencing The clearing of vegetation, ground-breaking and other

construction forms of right-of-way preparation that may have an impact

on the environment (activities associated with normal surveying do not constitute commencing construction).

for approval When a condition requires a filing with the CER "for

approval", NGTL must not commence the indicated action or activity until the Commission issues its written approval

of the filing.

including Use of this term, or any variant of it, is not intended to limit

the elements to just those listed. Rather, it implies

minimum requirements with the potential for augmentation,

as appropriate.

CER Canada Energy Regulator

Commission Commission of the Canada Energy Regulator

Order The Exemption Order applied for by NGTL under

section 214 of the CER Act, authorizing the construction

and use of the section 214 Facilities and Activities.

NGTL NOVA Gas Transmission Ltd.

Project The proposed NGTL West Path Delivery 2022 Project as

described in NGTL's Application

General

1. Condition Compliance

NGTL must comply with all of the conditions contained in this Order, unless the Commission otherwise directs.

2. Design, Location, Construction and Operation

NGTL must cause the approved Project to be designed, located, constructed, and operated in accordance with the specifications, standards, commitments made and other information referred to in its application or in its related submissions.

3. Environmental Protection

NGTL must implement or cause to be implemented all of the policies, practices, programs, mitigation measures, recommendations, procedures and its commitments for the protection of the environment included in or referred to in its application or in its related submissions.

Prior to Construction

4. Updated Environmental Protection Plan

NGTL must file with the CER for approval, at least 45 days prior to commencing construction, an updated project specific Environmental Protection Plan (EPP), which NGTL must implement. The updated EPP must include but not be limited to the following:

- a) environmental protection procedures (including site-specific plans), criteria for implementing these procedures, mitigation measures and monitoring applicable to all Project phases and activities;
- b) any updates to contingency plans and management plans;
- a description of the condition to which NGTL intends to reclaim and maintain the rights-of-way, once construction has been completed, and a description of measurable goals for reclamation:
- d) all specific mitigation related to species at risk, including Limber Pine and White Bark Pine and their habitat, Key Wildlife and Biodiversity Zones, Grizzly Bear Core, Secondary Recovery and Support Areas, proposed Jim Prentice Wildlife Corridor, Mountain Goat and Bighorn Sheep Range, and species identified through field surveys;
- e) watercourse crossing inventory table including a description of the fish habitat and fish presence;
- f) updated environmental alignment sheets;
- g) evidence demonstrating that consultation took place with relevant government authorities, where applicable; and
- h) a revision log of the updates made, the reference where the updates can be found in the revised document.

5. Heritage Resources Site Construction Monitoring Plan for OCFN

NGTL must file with the CER, at least 45 days prior to commencing construction in proximity to the two identified historic sites, a plan describing possible participation by O'Chiese First Nation (OCFN) monitors in monitoring activities during construction at this location. Activities would include monitoring for adverse environmental impacts, heritage resources, areas related to traditional land and resource uses, and areas of cultural significance. The plan must include, but not be limited to:

- a) a summary of engagement and planning activities undertaken with OCFN to develop opportunities for their participation in monitoring activities within the proximity of the two identified sites;
- a description of how the results from its engagement with OCFN were incorporated into the plan, or an explanation as to why any results have not been incorporated;
- the scope, methodology, and justification for monitoring activities to be undertaken by NGTL and OCFN, including those elements of construction that may involve OCFN monitors;
- d) a description of how NGTL will use and incorporate the information gathered through the participation of monitors and apply it to the Project; and
- e) a description of how, what form, and the timeframe in which NGTL will provide the information gathered through the participation of monitors to OCFN.

6. Outstanding Traditional Land and Resource Use Investigations

- a) NGTL shall file with the CER, at least 45 days prior to commencing construction, a report on any outstanding traditional land and resource use investigations for the Project. The report shall include, but not be limited to:
 - a summary of the status of investigations undertaken for the Project, including Indigenous community-specific studies or planned supplemental surveys;
 - a description of any outstanding concerns raised by Indigenous peoples regarding potential effects of the Project on the current use of lands and resources for traditional purposes, including a description of how these concerns have been or will be addressed by NGTL, or a detailed explanation why these concerns will not be addressed by NGTL;
 - iii) a summary of any outstanding investigations or follow-up activities that will not be completed prior to commencing construction, including an explanation why they are not being completed prior to construction; an estimated completion date, if applicable:
 - iv) a description of how NGTL has already identified, or will identify, any
 potentially-affected sites or resources if the outstanding investigations will not
 be completed prior to construction; and
 - v) a description of how NGTL has incorporated any revisions necessitated by the investigations or follow-up activities into the EPP for the Project, or, if appropriate, into NGTL lifecycle oversight.
- b) NGTL shall also provide a copy of the report to all Indigenous peoples who have expressed an interest in receiving a copy; and NGTL shall, within 7 days of the filing in a), provide confirmation to the Commission that it provided those copies.

7. Indigenous Peoples Employment, Procurement and Contracting Plan

- a) NGTL shall file with the CER at least 30 days prior to commencing construction, a plan on employment, contracting and procurement for Indigenous peoples that includes:
 - a summary of NGTL's engagement efforts, carried out prior to the start of construction, with Indigenous peoples regarding potential employment, contracting and procurement opportunities on the Project;
 - ii) a summary of local and regional employment, procurement, and contracting opportunities on the Project available to Indigenous peoples that NGTL and/or its Prime Contractors discussed or attempted to discuss with Indigenous peoples prior to the start of construction; and
 - iii) the number of self-identified Indigenous-owned businesses and individuals NGTL and/or its Prime Contractors contacted, attempted to contact, or who were otherwise involved in the discussions referred to in ii).
- b) NGTL shall provide a copy of the filing to all Indigenous peoples with rights and interests within the vicinity of the Project upon request.

8. Heritage Resources Clearances

NGTL must file with the CER, at least 15 days prior to commencing construction:

- a) confirmation that NGTL has obtained all of the required archaeological and heritage resource clearances from the Alberta Ministry of Culture, Multiculturalism and Status of Women;
- b) a description of how NGTL will meet any conditions and respond to any comments and recommendations contained in the clearances referred to in a);
- a description of how NGTL has incorporated additional mitigation measures into its EPP as a result of conditions, comments, or recommendations referred to in b); and
- d) confirmation that NGTL has provided a copy of this information to OCFN, and any other potentially affected Indigenous peoples who have expressed an interest in receiving a copy of this information.

9. Construction Schedule

NGTL must, at least 15 days prior to commencing construction of the approved **Project**, file with the CER a detailed construction schedule or schedules identifying major construction activities and shall notify the Commission of any modifications to the schedule or schedules as they occur.

10. Commitments Tracking Table

NGTL shall:

a) File with the CER and post on its Project website, at least 15 days prior to commencing construction, a Commitments Tracking Table listing all commitments made by NGTL, including all commitments made to Indigenous peoples, in its Application, and otherwise made on the hearing record, including references to:

- the documentation in which the commitment appears (for example, the Application, responses to Information Requests, permit requirements, condition filings, or other);
- ii) traditional land and resource use information from potentially affected Indigenous peoples:
- iii) the accountable lead for implementing each commitment; and
- iv) the estimated timelines associated with the fulfillment of each commitment.
- b) Update the status of the commitments in a) on its Project website and file these updates with the CER:
 - i) every three months until commencing operations; and
 - ii) every six months until the end of the fifth year following the commencement of operations.
- c) Maintain at its Project site during the life cycle of the Project:
 - the Commitments Tracking Table listing all regulatory commitments and their completion status, including those commitments resulting from NGTL's Application and subsequent filings and conditions from permits, authorizations and approvals;
 - ii) copies of any permits, approvals or authorizations issued by federal, provincial or other permitting authorities, which include environmental conditions or site specific mitigation or monitoring measures; and
 - iii) any subsequent variances to permits, approvals or authorizations in c) ii).

Post-Construction and Operations

11. Indigenous Peoples Employment, Contracting, and Procurement Report

- a) NGTL shall file with the CER, within 3 months after the commencement of operations, a report on all employment, contracting, and procurement for the Project, that shall include, but is not limited to:
 - a summary of NGTL's engagement efforts carried out for the Project with Indigenous peoples regarding potential employment, contracting and procurement opportunities on the Project that resulted in employment, contracting, or procurement for Indigenous-owned businesses and/or individuals: and
 - ii) the number of self-identified Indigenous-owned businesses and individuals that were employed on the Project.
- b) NGTL shall provide a copy of the filing to all Indigenous peoples with rights and interests within the vicinity of the Project upon request; and NGTL shall, within 7 days of the filing in a), provide confirmation to the Commission that it has provided those copies.

12. Post-Construction Environmental Monitoring Reports

On or before 31 January after each of the first, third and fifth complete growing seasons following completion of final cleanup of the Project, NGTL must file with the CER, a post-construction environmental monitoring report that:

- a) describes the methodology used for monitoring, the criteria established for evaluating success and the results found:
- b) identifies any modifications for the criteria established for evaluating reclamation success described in its EPP and the rationale for any modifications;

- c) identifies the issues to be monitored, including but not limited to unexpected issues that arose during construction, and their locations (for example, on a map or diagram, in a table);
- d) describes the current status of the issues (resolved or unresolved), any deviations from plans and corrective actions undertaken;
- e) assesses the effectiveness of the mitigation (planned and corrective) measures applied against the criteria for success;
- f) provides proposed measures and the schedule that NGTL would implement to address ongoing issues or concerns; and
- g) includes a detailed summary of NGTL's consultation undertaken with the appropriate provincial and federal authorities, and affected Indigenous communities.

The report must address, but not be limited to, the issues pertaining to White Bark Pine, Limber Pine and other species at risk, soils, weeds, watercourse crossings, and wetlands.

13. Condition Compliance by the Accountable Officer

Within 30 days of the date that the approved Project is placed in service, NGTL must file with the CER confirmation that the approved Project was completed and constructed in compliance with all applicable conditions in this Order. If compliance with any of these conditions cannot be confirmed, NGTL must file with the CER details as to why compliance cannot be confirmed. The filing required by this condition must include a statement confirming that the signatory to the filing is the accountable officer of NGTL, appointed as Accountable Officer pursuant to section 6.2 of the Canadian Energy Regulator Onshore Pipeline Regulations.

14. Sunset Clause

This Order shall expire on [three years from the date the Order is granted], unless construction of the Project has commenced by that date.



March 1, 2021

Honourable Kaycee Madu Minister of Justice and Solicitor General 424 Legislature Building 10800 – 97 Avenue Edmonton, AB T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,

Mayor Blair Painter

Skin Painter

Municipality of Crowsnest Pass

403-563-0700

blair.painter@crowsnestpass.com

cc: RMA Membership

AUMA Membership

From: Sheila Willis
To: MDInfo

Subject: Summer 2021 Province Wide Touring Challenges

Date: March 2, 2021 6:21:21 AM Attachments: RAB21 Presentation.pdf

2021 Rumble Alberta Sponsor Package WEB.pdf

Greetings,

We wanted to invite you to participate in a summer touring challenge event. Rumble Alberta includes 44+ routes in 5 regions across the province.

It is a joint initiative that purposefully directs people to areas and businesses through our challenges for a chance to win prizes or simply to explore Alberta.

Our sponsors, partners and partnering charities and organizations will expand the reach to include all rubber tire traffic for all age groups.

I have included 2 attachments, one regarding this economic rebound event, and the other outlining sponsorship opportunities.

I am happy to answer any questions you have by email, phone or through a Zoom meeting.

Have a great day!

--

Sheila Willis - Program Director History Check Mobile App by: Impact Tourism 780-805-1390 10:52 AM Sun Jan 3

 95%

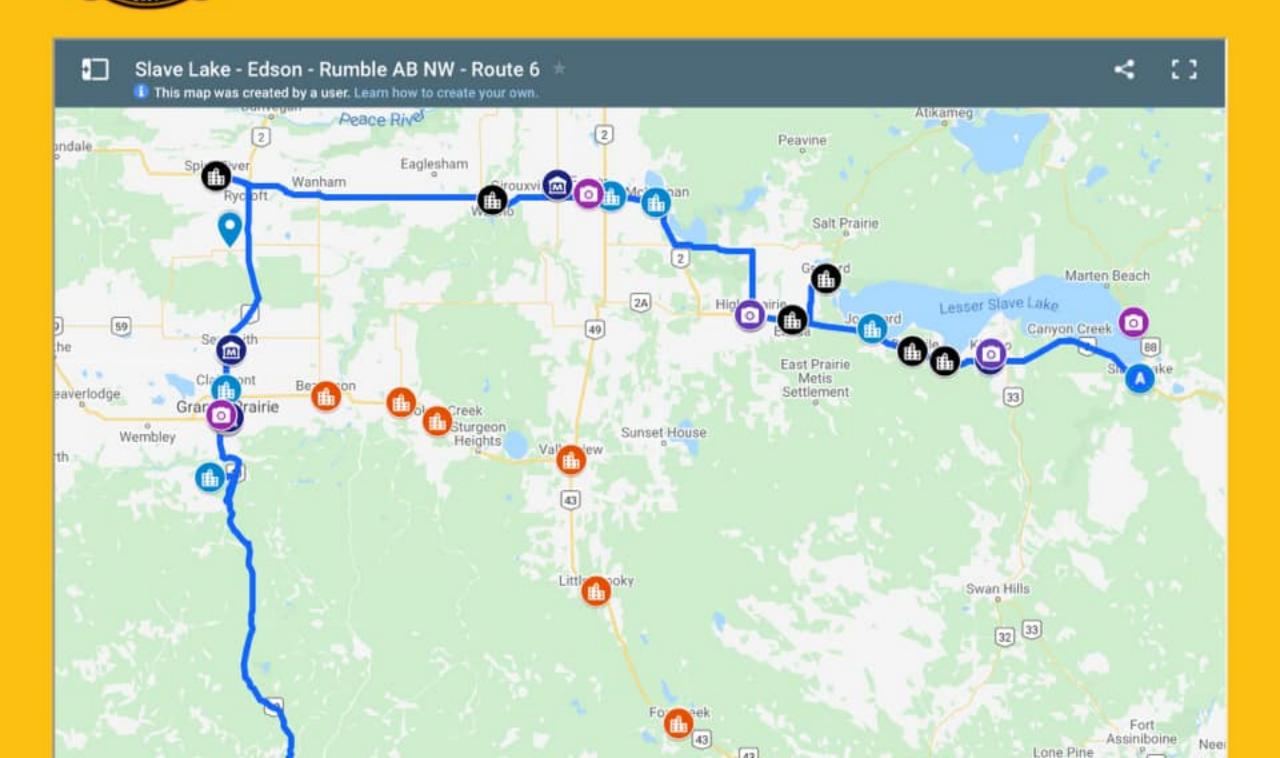
HOME REGIONAL EVENTS ~

DOWNLOADS

BECOME A SPONSOR



Use and Share our Mobile Map :-)





Rumble Alberta

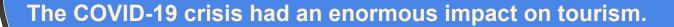
An Economic Rebound Event

Join the Journey

#rumblealberta

© All information contained in this proposal is confidential.







The Canadian Motorcycle Tourism Association (CMTA),
Impact Tourism and the History Check App have combined forces
to create touring challenges across the province.

Rumble Alberta[™] was created with the desire to make a difference!

Together, with our combined network of organizations, we have created an economic rebound event with a focus on rural Alberta and small businesses.



CTMA, the lead nonprofit, has a 10 year track record for promoting motorcycle tourism in Canada.

Our partners and sponsors will expand the reach of Rumble Alberta™

to include ALL RUBBER TIRE TRAFFIC!



Because the Journey is the Destination

Rumble Alberta™ is a province-wide family friendly event that encourages travellers to get out of their vehicles, off of their bikes and explore Alberta

Our plug-and-play design is flexible enough to satisfy people looking to fill a day off, a week off or for a full blown Alberta Staycation.

May 24th through October 3rd 2021 (ALL SUMMER LONG)

- 44 Highway routes
- 12 Adventure routes
- 400+ rural communities en route
- Complete challenges for a chance to win prizes
- Earn points for exploring and visiting waypoints
- Discounts and special offers from local businesses
- "Touchless" Rumble Alberta™ Event Pass



rumblealberta.com



Kickstart 2020 - Our Trial Run

Our COVID Test-Rumble was a roaring success

Fast Facts:

- 30 days from inspiration to ignition
- 7 day event
- 9 routes GPS/Smartphone ready route-maps
- 1 week of marketing
- Test Region Northern Alberta
- Time tested Poker Run format (see attached event poster)
- 65 riders/drivers
- 60:40 male vs. female participants
- 24 through 72 age of participants



2021 - See Alberta Through the Eyes of a Tourist

Our marketing and advertising plan takes aim at every landlocked Albertan with a driver's license and a desire to get out and explore. Rumble Alberta™ is their ticket to break the boredom, have fun & help their fellow Albertans stay afloat.

- Family friendly and COVID friendly
- 2. Multiple pick-up-and-go excursions are available in each region
 - Indigenous Name History
 - LOCAL Alberta History + Heritage
 - Unusual Roadside Attractions + Monuments
 - Geocaches
- 3. Hundreds of Challenges to foster ENGAGEMENT in these communities.
- 4. Caring Community Charitable Giving
- 5. Scenic Drives and Off Road/On Road routes for Adventure Seekers
- 6. Ties to local and regional community events Local Food & Hospitality

Boosting Small Towns & Small Business

Our execution plan will engage a variety of owner operated businesses in small towns and indigenous communities

- 1) 3 MILLION people hold a driver's license in Alberta.
- 2) Over 400 RURAL COMMUNITIES are being featured on our 44+ routes.
- 3) Rumble Alberta™ PURPOSEFULLY drives traffic into small town Alberta through the route maps and hundreds of challenges.
- 4) The challenges and the routes inspire participants to ENGAGE in these communities.
- 5) Business sponsors will attract customers through specials and discounts.
- 6) Business sponsors benefits include advertising through multiple channels and business related courses and other perks until March 31, 2022

#rumblealberta

COVID Conscious Event

Our program is digital and as hands free as possible, and observes Provincial COVID contact and gathering guidance.

The CMTA run elements will have touchless touchpoints. Registration, route maps and route-specific offers from local business will all be bundled in our Digital Event Pass. Rumble Alberta™ is AHS-ready by design.



#PayItForward - Community Centered

Raising funds for nonprofits and charities is a familiar and important element for the motoring enthusiast community.

EVENT PASSES:

Charitable giving is a built-in feature for our event with the purchaser choosing one of our partnering charities for a \$20 donation.

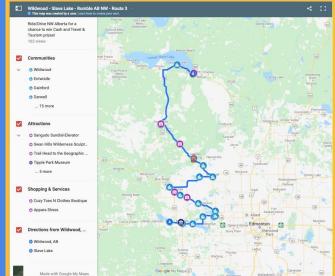
PAY IT FORWARD FOR BUSINESSES:

Small businesses have suffered from lockdowns and other COVID measures. By request we have initiated the #PayItForward program where others purchase the \$300 Steel Sponsor package for a business they want to support.

Feel the Rumble



#rumblealberta





#rumblealberta



Flexibility to Reach Your Market

Rumble Alberta provides an opportunity to tour and experience Alberta. Our sponsors and partners give focus to the wide variety of participant interests, making Rumble Alberta™ an event for everyone - no matter what they drive.

The flexibility of the Rumble Alberta™ components, maps, challenges allows us to customize to meet our sponsors goals, needs and marketing plans.

- Challenge creation to bring focus on your region or businesses.
- Adjustment of maps to bring attention to sponsored regions.
- Customized sponsorship packages to fit your marketing needs and budget.
- Donation of prizes and swag bring more attention to our sponsors and customers to their doors.

Rumble Alberta™ - Partnership Advantage

Rumble Alberta™ purposefully leads drivers and riders into over 400 rural communities, their businesses and attractions throughout the province.

We drive engagement by offering up specific challenges and over \$30K in prizes

- Actively partner on every level of marketing: Print, Digital, Online, Web, Radio, TV & Social
- Benefit from our partnerships with radio, TV, Highway billboard signs and a multitude of online properties
- Allow the INFLUENCERS we are partnered to shine a spotlight for you
- Long-standing connections with Riding Clubs and Car Clubs of all sizes throughout the province
- Our communications director is top-notch and will help get those press releases out to the province's news rooms and "on-air"

Would you like to "ride along" with our drivers and riders?

A Sponsors Package has been attached to the email with this presentation.

Together we will build something that fits your budget, delivers your brand message to our audience and lets Rumble Alberta™ help you achieve your goals.

Sheila Willis info.impacttourism@gmail.com (780) 805-1390

#rumblealberta #rumbleAB #rumbleABFrench



Presented by:

PRESENTING SPONSOR YOUR LOGO HERE + on other marketing properties

Rumble Alberta™ is a provincial wide event that kicks off May long weekend and goes to end of September. It has 44 routes, touches over 400 rural communities, and has 6 Adventure - Off Road/On Road Routes.

Each Rumble AlbertaTM Region features multiple routes with multiple challenges and is tied to local and regional community events.

With your help as a sponsor, riders & drivers alike will earn prizes for discovering:

- Indigenous Name History LOCAL Alberta History + Heritage
- Unusual Roadside Attractions + Monuments
- Geocaches
- Local + Regional Events Local Food & Hospitality

Help Riders + Drivers Alike "See Alberta Through the Eyes of a Tourist™."

Rumble Alberta is an Economic Rebound Event!

Regional Presenting Sponsor YOUR LOGO HERE + on other marketing properties







RumbleAlberta.Com

Presenting Sponsor Package \$50,000 + Tax for over \$170K in Marketing - COVID PRICE \$44,999 (3.8-1 ROI)

Presenting Sponsor Package \$50,000 + Tax for over \$170K in Marketing - COVID PRICE \$44,999 (3.8-1 ROI)



Twenty-six weeks **(26)** April-September of prime Logo placement on two Impact Billboards on Hiway Two at Nisku: www.impactbillboards.ca

Location 35 has 83, 687 Impressions per day x 7 days (585,809) x 26 weeks (15,231,034)
Location 36 has 67,554 Impressions per day x 7 days (472,878) x 26 weeks (12,294,828)

Total Logo Impressions: 27,525,862 over 26 weeks.

Retail Value: \$39,000

CFWE & CJWE Cover the province of Alberta as Windspeaker Media - Presenting Sponsor Radio Ads on Windspeaker channels over the 16 week duration of the 5 regional events.

Radio Campaign with 200 - 30 second commercials dedicated to just the presenting sponsor, no other sponsors mentioned.

Mentions in 200 x 5 regional ads.

(Total of 1,000 ad mentions + 200 exclusive ads) **Retail Value:** \$27,000

Placement on the **Rumble Alberta Website** and all Regional Event Subsites **Retail Value**: \$2,500

Placement on the **Rumble Alberta App Retail Value:** \$2,500

Placement for **Digital Ads on various websites**, newsletters through the Alig8r Web Design &

Marketing Network, Northern Gateway Motorcycle Association, Fort Saskatchewan Motorcycle Association, Canadian Motorcycle Events, Busted Knuckle Chronicles®, BKC News Bytes, CMTA Newsletter 1,500,000 impressions **Retail Value**: \$6,150

Placement on all **Press Releases, 15 second TV Commercial Creation + placement on Ride Like a Local**, 13 Episodes, Presenting Sponsor Ads in the Northern Horizon - bi weekly for 26 weeks (13 Insertions) Feature Article in Alberta Riders guide, interview on Rider Friendly Report on Fcebook **Retail Value:** \$25,000



Retail Value: \$4,500

Ad Campaign and 2 article placements - Riders West Magazine

Ad Placements - Digital - Post Media Daily Herald, Edmonton Sun, Edmonton Journal, Calgary Sun, Calgary Herald 1,500,000 Impressions

Retail Value: \$6,000

26 Weeks of Influencer Marketing and Social Media Mentions on their platforms:

Retail Value: \$35,000

Social Media Ad Spend - Facebook/Instagram - \$1000 per month x 6 months

Retail Value: \$6,000

Google Ads for Non Profits Spend - \$2,500 USD per month for six months.

Retail Value: \$20,000 CAD

NB - other opportunities that present themselves

Also Required from you:

**Social Media Cross Sharing + Cross Posting

***Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required.

****Special Challenges by Sponsor with special prizes provided by sponsor are welcomed!











RUMBLEALBERTA.COM

Regional Presenting Sponsor Package \$10,000 + Tax for \$39K+ in Marketing - COVID Price \$8,999+ Tax (4.3-1 ROI)



Five weeks **(5)** of prime Logo placement on two Impact Billboards on Hiway Two at Nisku:

https://www.impactbillboards.ca/

Location 35 has 83, 687 Impressions per day x 7 days (585,809) x 5 weeks (**2,929,045**) **Location 36** has 67,554 Impressions per day x 7 days (472,878) x 5 weeks (**2,364,390**)

Total Logo Impressions: 5,293,435 over 5 weeks.

Retail Value: \$7,500

200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event. **Retail Value:** \$10.000

Regional Presenting Sponsor placement on the Rumble Alberta Regional Event Subsite for your region. **Retail Value:** \$1,500

Sponsor Placement on Posters, Digital Ads for several websites. Press Releases.

15 second TV Commercial creation and placement on Ride Like a Local + YouTube for 1 episode which is EIGHT -THREE minute segments on Touring Route Partners, Interview on Rider Friendly Report on Facebook **Retail Value:** \$12,500

Regional Feature in each - Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles. **Retail Value:** \$3,500

Social Influencer Campaign- Posting and Cross Posting when riding in a sponsored region by the various influencers that are being hired. **Retail Value:** \$3,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check© App with 3 Keywords. Retail Value: \$350

Required from you:

*Social Media Cross Sharing, Cross Posting required

**Swag to give away for door prizes and rider/driver goodie bags required

OR special pricing for onroute food/attraction etc

*****Assistance in obtaining free/low cost accommodations, meals + fuels costs for Influencers.

NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!

AMMIA RADIO FEOCH THEN 1 THE

Gold Sponsor Package \$7,500 + Tax for \$29K+ in Marketing - COVID Price \$6,999+ Tax (4.2-1 ROI)

200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event.

Retail Value: \$10,000

Sponsor Placement on Posters, Digital Ads for several websites, Press Releases, 15 second TV Commercial creation and placement on Ride Like a Local + YouTube for 1 episode on local/regional Touring Route Partners **Retail Value**: \$12,500

Regional Feature in each - Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province. **Retail Value:** \$3,500

Social Influencer Campaign - Posting and Cross Posting when riding in a sponsored region by the various influencers that are being hired. **Retail Value:** \$3,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check© App with 3 Keywords **Retail Value**: \$350

Required from you:

**Social Media Cross Sharing + Cross Posting

***Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required.

NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!

Silver Sponsor Package \$5,000 + Tax for \$17K+ in Marketing COVID PRICE - \$4,499+ Tax (3.9-1 ROI)

200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event.

Retail Value: \$10.000

Sponsor Placement on Posters, Digital Ads for several websites, Press Releases, regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook. **Retail Value:** \$7,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check© App with 3 Keywords **Retail Value**: \$350

Required from you:

**Social Media Cross Sharing + Cross Posting

***Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required.

NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!

RUMBLEALBERTA.COM

RUMBLEALBERTA.COM

Brass Sponsor \$2,500+ Tax for \$7,500 in Marketing COVID PRICE - \$1,999+ Tax (3.75-1 ROI)

Regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook. Banner ad on BKC News Bytes for your region for one year.

Sponsor banner placement on rumblealberta.com

Rider Friendly® Directory Listing, Listing on History Check© App with 3 Keywords

Social Media Marketing, Ad on Route Map

Retail Value: \$7,500

(Package runs until March 31 2022)

Bronze Sponsor \$1,250 + Tax for \$3,500 in Marketing COVID PRICE - \$999.00+ Tax (3.5-1 ROI)

Regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook Rider Friendly® Directory Listing, Listing on History Check© App with 3 Keywords Social Media Marketing, Ad on Route Map

Retail Value: \$3,500

(Package runs until March 31 2022)

Copper Sponsor \$750 + Tax for \$1,500 in Marketing COVID PRICE - \$575.00+ Tax (2.6-1 ROI)

- BKC News Bytes article and banner ad for one year
- Article in Northern Horizon Newspaper
- · Rider Friendly® Directory Listing
- · Listing on History Check© App with 3 Keywords
- Social Media Marketing
- · Ad on Route Map

(Package runs until March 31 2022)

Steel Sponsor \$350 + Tax for \$550 in Marketing COVID PRICE - \$300+ Tax (1.8-1 ROI)

- · Rider Friendly® Directory Listing
- · Listing on History Check® App with 3 Keywords
- Social Media Marketing
- · Ad on Route Map

(Package runs until March 31 2022)



All participating partners are asked to provide:

- A Discount or special for riders during the 21 days of each regional event
- Door Prizes for regional event finales/ Discount Coupons or swag for Regional Goodie Bags

Interested in other ways to get extra marketing with our Touring Challenges?

Supply one of the following, Five Regional Prizes for:

- Farthest Rider
- Most Selfies taken during the regional competition
- Most Photos of places with Indigenous Names
- Most photos of places with French Name Places

Five regional \$100 Cash Prizes for:

- Best Selfie
- Best Photo
- Best Video

One Provincial Cash Prize of \$1,000 for:

- Best Selfie
- Best Photo
- Best Video

•

Other prizes that make sense for a business, municipality or attraction to supply!

Rumble Alberta, Supporting the CMTA's Projects with Purpose & Rural Alberta.



RUMBLEALBERTA.COM

RUMBLEALBERTA.COM



Presented by:

PRESENTING SPONSOR
YOUR LOGO HERE
+ on other marketing
properties

OVER \$30K in Cash & Prizes to be won!







Experience Alberta through the Eyes of a Tourist!





REGIONAL PRESENTING
SPONSOR
YOUR LOGO HERE
+ on other marketing
properties







RumbleAlberta.Com

<u>www.mdwillowcreek.com</u> 273129 Secondary Hwy 520 Claresholm Industrial Airport Box 550, Claresholm Alberta ToL 0To Office: (403) 625-3351 Fax: (403) 625-3886 Shop: (403) 625-3030 R F Toll Free 888-337-3351

MAR - 2 2021

M.D. OF PINCHER CREEK

February 10, 2021

The Honorable Sonya Savage Minister of Energy 324 Legislature Building 10800 - 97 Avenue Edmonton, AB T5K 2B6

The Honorable Jason Nixon Minister of Environment and Parks 323 Legislature Building 10800 - 97 Avenue Edmonton, AB T5K 2B6

Dear Honorable Ministers,

RE: Coal Development Policy and Water License Allocation Policy

As Albertans we have been blessed with an abundance of natural resources including oil, gas, coal, clean water and air, fertile land and beautiful landscapes.

The Council of the M.D. of Willow Creek No. 26, along with other citizens, understands the benefits (good health care, new schools, well maintained roads and bridges, etc.) that arise through the development of natural resources that are found within our region and province. On the flip side, we also understand the economic consequence of not developing these resources.

As part of any responsible development process, critical examination and evaluation of the impacts on how and where natural resources are developed is essential. Also, legislation, policies, studies and risk factors must be clearly understood and communicated. Most importantly, the process must be transparent. All the aforementioned would be considered "good public practice".

The M.D. of Willow Creek is concerned that good public practice was not followed by the Government of Alberta when it made changes to the 1976 Coal Development Policy and to water licensing allocations above the Oldman Reservoir. There were no public consultations over the proposed changes to the Coal Policy. Also, the process taken by the province regarding proposed developments insofar as information related to potential impacts to the air, water, wildlife and natural landscapes is not clearly understood. This lack of clarity and transparency has led to polarization and fractures within the community – leading to the fact that many citizens' confidence in the process has been broken.

Therefore, we ask that prior to the Province undertaking the process of reviewing any applications presently being considered, full transparency be undertaken to ensure clarity and to provide a full public debate so that a final decision on these applications is clearly understood.

Additionally, we would request the Government review their process as to amending the water license allocation policy for water users above the Oldman Reservoir. Again, open communication, clarity and transparency directly with affected parties regarding those water allocations should occur.

The Council of the M.D. of Willow Creek No. 26 looks forward to reviewing the information presented by all parties and will vigorously examine any future decision by the Province as regards the matters stated.

Sincerely, on behalf of Council,

Maryanne Sandberg

Reeve

Municipal District of Willow Creek No. 26

cc: The Honourable Jason Kenney - Premier of Alberta

Mr. Roger Reid - M.L.A. Livingstone Macleod

The Council of the Municipal District of Ranchland No. 66

The Council of the Municipal District of Pincher Creek No. 9

The Council of Foothills County

The Municipality of Crowsnest Pass



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RECEIVED
FEB 2 4 2021

February 18, 2021

M.D. OF PINCHER CREEK

Reeve & Council Municipal District of Pincher Creek No. 9 PO Box 279 Pincher Creek, AB TOK 1W0

Dear Reeve & Council,

Thank you for your donation. When you support **STARS**, you ride along with us on every mission. Your gift of \$10,000.00 will help us give our next patient hope.

Your donation helps us quickly respond to critically ill and injured patients in their time of need. You put the most advanced technology in our hands. You help ensure our crew receives the top training. Your support gives us the time, tools, and talent we need to provide care to those who needs us most. Since 1985, **STARS** has flown more than 40,000 missions across Western Canada.

Allies like you make it possible for **STARS** to be there for the next patient, like we were for our Very Important Patient (VIP) Ron Diller. Ron arrived at a rural hospital looking to treat his sudden and severe back pain when he took a turn for the worse. He went into cardiac arrest, needing nearly five minutes of CPR to be revived. After determining that Ron needed more advanced care, **STARS** was called to provide him with critical care and transport him to the nearest major trauma centre for the specialized care he needed.

It is because of your support that we were able to help Ron. It is because of you that Ron is able to live his best life today.

Before a helicopter can lift off, before a crew member can don a flight suit, before a ventilator can be turned on, we rely on the support of allies like you. Thank you for being part of our continuing fight to save lives.

Sincerely,

Andrea Robertson President and CEO

STARS

Head Office: 1441 Aviation Park NE, Box 570, Calgary, AB T2E 8M7 T: 1-855-516-4848 F: 403-275-4891 STARS.CA

Calgary • Edmonton • Grande Prairie • Regina • Saskatoon • Winnipeg



Shock Trauma Air Rescue Service Foundation

I2h
RECEIVED
FEB 2 2 2021

OF PINCHER CREEK P.O. Box 2624, Pincher Creek, AB TOK 1W0

Phone: 403-627-4616

M.D. OF PINCHER CREEK

Reeve Brian Hammond M.D. of Pincher Creek Box 279, Pincher Creek, AB TOK 1W0

RE: MOST Funding

Dear Reeve Brian Hammond,

On behalf of the Board of Directors and staff of GGY, I am writing to say how much we appreciate the funds we received under the MOST grant. This will assist with the COVID-19 related challenges we are facing as we lead our organization on into 2021.

Sincerely,

Lynne Teneycke Executive Director

Group Group Youth Society



February 23, 2021

To the Reeve and Council Municipal District of Pincher Creek No. 9 PO Box 279 Pincher Creek, Alberta TOK 1W0

Ladies and Gentlemen:

RE: 2020 ANNUAL AUDIT OF MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

We have been engaged to provide the following services for the Municipal District of Pincher Creek No. 9 for the year ending December 31, 2020:

- Audit the consolidated statement of financial position and the related consolidated statement of operations, change in net financial assets (debt), and cash flow
- Prepare the income tax returns and associated schedules
- Audit and assist in the preparation of the Financial Information Return (FIR)

We are pleased to provide the following report relating to our audit of the financial statements for the Municipal District of Pincher Creek No. 9. The matters identified are included in this report which has been prepared solely for the information of the Council and is not intended for any other purpose. As such we accept no responsibility to a third party who uses this report. Our report is intended to assist the Council in fulfilling its obligation with respect to the 2020 financial statements. We would be pleased to further discuss any of the issues addressed in the report or any other issue which may be of interest or concern.

Yours truly,

AVAIL LLP

Darren Adamson, CPA, CA

Enclosure



I. Purpose and Scope of Examination

Management, with the oversight of those charged with governance, is responsible for the preparation of the financial statements and accompanying notes. Avail LLP will advise management about appropriate accounting principles and their application and assist in the preparation of the financial statements, but the responsibility for the financial statements remains with management. This includes responsibilities related to internal control, such as designing and maintaining accounting records, selecting and applying accounting policies, safeguarding assets and preventing and detecting fraud and error.

Our responsibility as auditors is to report to the Council whether these financial statements present fairly, in all material respects, the financial position and results of operations and cash flows in accordance with Canadian public sector accounting standards. This audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatements. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- Assessing the risk that the financial statements may contain misstatements that, individually
 or in the aggregate, are material to the financial statements taken as a whole; and
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

As part of our audit, we will obtain a sufficient understanding of the business and the internal control structure of Municipal District of Pincher Creek No. 9 to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and,
- The internal controls put in place by management to address such risks.

Since our audit does not involve a detailed examination of all transactions, it could not necessarily be expected to detect all misstatements, particularly intentional misstatements concealed through collusion. The discovery of such irregularities may, of course, result from our examination and, if so, we will report on any such significant matters to you.

Audit Committee (or Equivalent) Members' Responsibilities

The audit committee's (or equivalent) role is to act in an objective, independent capacity as a liaison between the auditors, management and the Reeve and Council, to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

The audit committee's (or equivalent) responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of financial statements to review audit, disclosure and compliance issues;



- Where necessary, reviewing matters raised by the auditors with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditors any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or auditor's report;
- Providing guidance and direction to the auditors on any additional work they feel should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditors with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by management, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness, and approve same to be passed to the Council for approval.

II. Communication with the Council

In accordance with the auditing standard "communications with those having oversight responsibility for the financial reporting process", the following matters are recommended to be communicated to the Council prior to the completion of the audit.

Matters to be Communicated	Reference/Comment	
Management and the Auditors' Responsibility Under Generally Accepted Auditing Standards	Discussed under the heading "Purpose and scope of examination."	
2. Planning	Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we focus our audit work on higher risk areas that have a higher risk of being materially misstated.	
	 Materiality in an audit is used to: Guide planning decisions on the nature and extent of our audit procedures; Assess the sufficiency of the audit evidence gathered; and Evaluate any misstatements found during our audit. 	
	Materiality is defined as: Materiality is the term used to described the significance of finant statement information to decision makers. An item of information an aggregate of items, is material if it is probable that its omissio misstatement would influence or change a decision. Materiality matter of professional judgment in the particular circumstances.	
	We plan to use a materiality of \$500,000. The materiality for last year's audit was \$450,000.	
	In responding to our risk management, we will use a combinatio tests of controls, tests of details and substantive analysis	



	procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.
3. Timing of the Audit Engagements	 March 3-4, 2021 - Fieldwork at your location April 20, 2021- Council meeting to approve statements May 1, 2021 - deadline for submission to Municipal Affairs
4. Illegal Acts, Intentional Misstatements, Fraud and Errors	Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. We will conduct the audit under Canadian generally accepted auditing standards (GAAS), which include procedures to consider (based on the control environment, governance structure and circumstances encountered during the audit), the potential likelihood of fraud and illegal acts occurring.
	These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate this information directly to the audit committee (or equivalent).
	It is management's responsibility to detect and prevent illegal actions. If such acts are discovered or audit committee members become aware of circumstances under which the Municipal District of Pincher Creek No. 9 may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.
5. Major Issues Discussed with Management that Influence Audit Appointment	No major issues were discussed with management prior to our appointment as auditors.
6. Written Representations from Management	At the conclusion of the audit, prior to the release of our auditors' report, we will request that management provide us with written representation that it has fulfilled its responsibility for the preparation of the financial statements and that it has provided us with the required information for us to complete our audit. We will not be able to provide an audit opinion if management does not provide this written representation.



7. Auditors' Independence	We provide you with the following to assist in your assessment of our independence:		
	All partners and senior staff have confirmed that they do not hold any investment in the Municipal District of Pincher Creek No. 9.		
	Financial statements issued by Avail LLP are subject to a partner review process. This process requires that a partner review items significant to the audit such as planning, materiality, application of GAAP and financial statement items and disclosure.		
	 We are aware of no relationship between the Municipal District of Pincher Creek No. 9 and Avail LLP that, in our professional judgment, may reasonably be thought to bear on our independence. 		



February 2021

Unpaid Oil and Gas Tax Survey – Member Briefing

In January 2021, RMA requested all members to complete a survey providing an update on their unpaid oil and gas tax burden. The survey builds on previous member input on this issue in 2020 and 2019.

This briefing is intended to provide members with an overview of the survey results, as well as advocacy options and key messages.

Survey Response Rate

All of RMA's 69 member municipalities responded to the survey. This **unprecedented 100% response rate** speaks to the importance of this issue across the province and the accuracy of the final data collected.

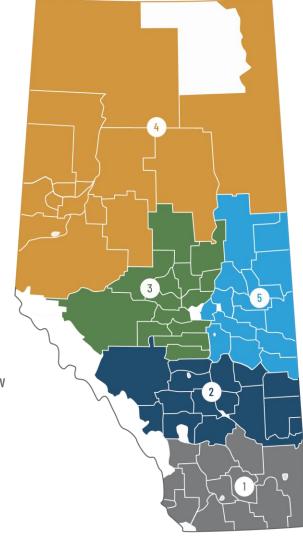
Survey Results

- Rural municipalities are currently facing an overall unpaid oil and gas property tax burden of \$245.7
 million.
- This represents a 42% increase from the overall amount in RMA's 2020 member survey, and a 203% increase from RMA's 2019 member survey.
- The average RMA member is facing an unpaid tax burden of \$3,560,331 from the oil and gas industry.
- Five municipalities have unpaid tax burdens above \$10,000,000 from the oil and gas industry.
- One municipality has no unpaid tax burden from the oil and gas industry, and an additional five municipalities have an unpaid tax burden below \$100,000.
- Municipalities have written off nearly \$123 million in unpaid taxes for Provincial Education Requisition
 Credit (PERC) applications for PERC-eligible tax years (2015-2021).
- Still-operating oil and gas companies are responsible for 57% of the unpaid taxes from the oil and gas industry.



Unpaid Oil and Gas Property Taxes by District

Unlike some issues, which only impact municipalities in some regions of the province, the issue of unpaid taxes from the oil and gas industry is truly provincewide, as shown below:



District 1: Foothills-Little Bow \$24.6 million

District 2: Central \$59.3 million

District 3: Pembina River

\$38.1 million

District 4: Northern \$81.4 million

District 5: Edmonton East

\$42.3 million



RMA Advocacy

RMA and its members have continually advocated to the Government of Alberta to address the legislative and policy loopholes that allow oil and gas companies to forego paying property taxes without consequences. RMA members have endorsed several resolutions on this issue, including the following:

- 2-20F: Blue-Ribbon Panel to Review Unpaid Taxes Owed by Oil and Gas Companies
- 1-19F: Priority of Unpaid Property Taxes on Linear Property
- 6-19F: Municipal Recourse for Solvent Companies Choosing Not to Pay Taxes
- 6-18F: Securing Municipal Property Taxes in the Event of Bankruptcy or Insolvency

These resolutions propose reasonable and meaningful actions that could be taken by the Government of Alberta to help address this issue by dedicating the necessary resources to fully study and understand the issue (2-20F), amend the *Municipal Government Act* to provide municipalities with the same tax recovery powers on linear property that they have on all other property types (1-19F and 6-18F), and require the Alberta Energy Regulator to consider unpaid property taxes when approving energy licence acquisitions and transfers (6-19F).

Combined, the resolutions above provide a reasonable, common sense approach to forming a long-term government strategy to address unpaid taxes and providing municipalities and provincial regulatory agencies with the tools they require to hold oil and gas companies accountable for payment of property taxes to the same extent as all other property owners.

RMA has continually advocated to provincial decision-makers for these changes to be made, but unfortunately no action has been taken to date. As the issue escalates and the total unpaid tax amounts approach a quarter of a billion dollars, RMA is ramping up advocacy efforts even more, starting with a request already made for a joint meeting with the ministers of Municipal Affairs, Energy and Environment and Parks in the coming weeks.



Local Advocacy

In addition to RMA's continued efforts at the provincial level, members are encouraged to use the data that they have gathered for the purpose of completing this survey to inform their local MLAs of the seriousness of the issue. As RMA and its members have learned through our collective efforts during the assessment model review process in 2020, local advocacy works, and in many cases, MLAs may not be aware of an issue that is mainly being addressed at the provincial level until they learn of it from their constituent municipalities.

Although RMA is not providing members with any templates or specific guides on local advocacy on this issue, feel free to contact RMA board members or staff for advice, support and suggestions. Here are some advocacy approaches that members can consider on this issue:

Write to or schedule a meeting with your local MLA

As mentioned, in some cases MLAs are not as familiar with some issues mainly dealt with at the provincial level as one would expect. As they are primarily focused on representing their constituents, hearing about the local impacts of a provincewide issue can spur action. Approaching this issue regionally with municipal neighbours may be a good option to inform multiple MLAs.

Engage with Local Media

RMA will issue a press release on this issue in the coming days. Members are encouraged to borrow from the press release to frame their engagement with local media. Members can also use the data they provided for the survey and the key messages below to frame their position.

Write to the Minister of Municipal Affairs

Minister McIver has been made aware by RMA that unpaid taxes are the association's priority advocacy issue, and that a solution is overdue. Hearing similar concerns, along with local data, from individual municipalities across the province will further emphasize to Minister McIver the seriousness and urgency of the situation.

Write to the Minister of Energy and the Alberta Energy Regulator (AER)

RMA and its members have repeatedly pointed out that if unpaid taxes are included as a factor in the AER's Liability Management Framework, oil and gas companies would be much more inclined to pay municipal taxes, as payment would become linked to provincial approvals for energy licence acquisitions and transfers.

The AER recently completed a consultation process on Directive 067: Eligibility Requirements for Acquiring and Holding Energy Licences and Approvals. The draft version of Directive 067 included no reference to property tax payments, and both Alberta Energy and the AER have stated in the past that the AER is not a "collection agent" for municipalities. Including municipal taxes in Directive 067 and the Liability Management Framework would not make the AER a collection agency for municipalities any more than they are currently a collection agency for private creditors because an applicant's involvement in insolvency proceedings is included in the draft version of Directive 067. In other words, including property tax payments as a factor in licence approvals will require no collection actions on the part of the AER, and if anything will likely reduce the AER's workload as non-payment of property tax payments is often a sign of possible financial or operational risks for companies that may not be otherwise identified during the licence approval process.

Although the formal consultation for Directive 067 is now closed, members are encouraged to write to the Minister of Energy and Chair of AER urging the inclusion of property taxes in the licence approval process, and including their local unpaid tax data in any correspondence.



Key Messages

Members are encouraged to reference RMA's <u>Municipal Taxation and Assessment Position Statements</u> for messaging on this issue. In addition to this and RMA's press release, consider customizing some of the messages below:

•	Municipalities across the province rely on property taxes to fund the services and infrastructure that the oil and gas industry utilizes daily. Our municipality manages kilometres of roads and bridges. Without consistent payment of property taxes, we may have no choice but to reduce service levels or close some roads and bridges.
•	Municipalities have no choice but to recover every dollar not paid in property taxes by the oil and gas industry from other property taxpayers in the form of increased tax rates or reduced service levels. In our municipality, we would be forced to raise the residential property tax by and the non-residential property tax rate by to recover lost oil and gas tax revenues without reducing service levels.
•	Municipalities are required to collect education property taxes, which they then forward to the Government of Alberta to contribute to Alberta's education system. Municipalities must forward a set amount based on property assessment regardless of whether they are able to actually collect taxes. Our municipality has forwarded \$ in education property taxes to the province that they were unable to collect from oil and gas companies in 2020 [or any year range for which data is available].
•	In cases when oil and gas companies approach us to inform us of their challenges in paying property taxes, we are often willing to work with them on flexible payment agreements. We currently have payment agreements with companies. [OPTIONAL – describe terms of agreements].



January 2021 <u>Grant Specialist report for general circulation.</u>

Lots of grant opportunities heading our way as Spring approaches. As I am now fairly well established in the community I am aware of funding needs for multiple organizations, whether projects that are underway and need funds to complete, such as the Twin Butte Hall, the Pincher Creek Community Hall and the new roof on the arena at the rodeo grounds, or brand new projects that are up and coming such as the expansion for Kootenai Brown Pioneer Museum.

The Federal Government is keen to create jobs and what that generally means is money for infrastructure projects. Hopefully that also means that rural projects will get a chance too.

I was very happy to work with the Town of Pincher Creek Finance Department with an application to the Alberta Historic Resources Foundation for the Structural assessment and Project Management costs for the replacement of the balcony at the Lebel Mansion, pulling together as a team meant that we managed to get the application completed and submitted in plenty of time.

SASCI are working their way through their Strategic Planning process and are looking forward to reading the final copy of the 'Social Needs Assessment' to see if there are any gaps identified that SASCI may assist in filling in any way, particularly when hosting grant applications.

Fast Facts

Total Applications made	Funding received to date (banked)	Funding outstanding.
\$ 3,905,841.00	\$ 985,662.00	\$ 956,351.00

Stay Safe everyone,

Liza Dawber

Pincher Creek Community Grant Specialist - Grants@pccdi.ca or 403-682-7421